

## City of Lawndale

### Facility Rental Deposit and Fee Schedule

Facility Address/Room		Room Specifications				Hourly and Flat Fees; Deposits	
Facility/Address	Room	Location	Size (Square Feet)	Capacity	Equipment Available	All User Groups	Security Deposit
<b>Community Center</b> 14700 Burin Avenue	Meeting Room (Full)	Second Floor	1,780	90 (Assembly)	Tables Chairs	\$64 per hour*	\$500
	Meeting Room 1 or 2 (Half)	Second Floor	890	45 (Assembly)	Tables Chairs	\$32 per hour*	\$250
	Main Event Room (Full)	Third Floor	3,722	400 (Assembly) 240 (Dining)	38 Tables (Round) 400 Chairs	\$134 per hour*	\$1,000; Alcohol: Add'l \$500
	Main Event Room A or B (Half)	Third Floor	1,861	200 (Assembly) 120 (Dining)	19 Tables 200 Chairs	\$67 per hour*	\$500; Alcohol: Add'l \$500
	Platform Stage	Third Floor	616	40	N/A	\$75 per use	\$250
	Kitchen (Partial Use)	Third Floor	800	4	Refrigerator, Counters and Sinks Only	\$100 per use	\$250
	Kitchen (Full Access) Licensed and Insured Caterer Required	Third Floor	800	4	Full Use (Excluding Pantry, Closet, Storage Areas)	\$200 per use	\$250

**Additional Community Center Fees and Conditions:**

\* All hourly fees shall be charged in increments of 15 minutes or .25 hours after the minimum time required.

Security: Events that include beer, wine and/or champagne, or groups in excess of 100 must have security. Each permittee for an event involving beer, wine and/or champagne will be required to retain, at its cost, security services from the Los Angeles County Sheriff's Department. A permittee for an event without beer, wine and/or champagne for which security is otherwise required or if security will be provided at permittee's election, must retain security services from a vendor on a City-approved list, at permittee's sole cost.

An event involving beer, wine and/or champagne will require the payment of a deposit fee in the amount of an additional \$500 per use. Only beer, wine and/or champagne is allowed in the Main Event Room. Alcohol will not be allowed anywhere else in the Community Center. Hard alcohol is not permitted on City property.

Insurance Fee: Private groups or those uninsured must purchase General Liability Insurance through the City from a third party carrier rated on a per event basis to be paid directly to insurance provider.

**Main Event Room (Full or Half) Kitchen and Platform Stage** must be reserved for equal length of time and no less than 3 hours. **Meeting Room (Full or Half)** must also be reserved for a minimum of 3 hours.

**City of Lawndale**

**Facility Rental Deposit and Fee Schedule**

Facility Address/Room		Room Specifications				Hourly Costs and Deposits				
Facility/Address	Room	Location	Size (Square Feet)	Capacity	Equipment Available	Resident: Non-Profit	Resident: Private	Non-Resident: Non-Profit	Non-Resident: Private	Security Deposit
<b>Dan McKenzie Community Garden</b> 4324 W. 160th St.	Individual Garden Plot (20' x 20')	On Property	400	N/A	Community Tool Shed and Water Access	\$20 Per Year	\$20 Per Year	\$30 Per Year	\$30 Per Year	\$25 Per Plot
						Seniors 62+ - \$15 Per Year				
<b>Diane Bollinger Memorial Gymnasium</b> 4040 W. 154th St.	Regulation Basketball Court	On Property	N/A	4,000	Indoor Basketball Court Only	\$15	\$20	\$25	\$30	\$250
<b>Jane Addams Park</b> 15114 Firmona Avenue	T Ball Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Training Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Major Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Snack Bar	On Property	N/A	4	Refrigerator	\$0	\$0	\$0	\$0	\$250
						<b>Note:</b> Snack bar rented concurrently with a field rental only.				
<b>Rogers/Anderson Park</b> 4161 Manhattan Beach Boulevard	Senior Baseball Field (No Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Soccer Field/Track (No Lights Available)	On Property	N/A	N/A	N/A	\$10	\$15	\$20	\$25	\$50
<b>William Green Park</b> 4558 W. 168th Street	Baseball Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Community Room	On Property	N/A	35	5 Tables; 30 Chairs	\$25 (Per Hour for All User Groups)				\$250
<b>Show Wagon Mobile Trailer</b>	32 Foot Mobile Entertainment Stage	Mobile	N/A	20	N/A	\$250 (Flat Rate) Maximum five days. Delivery and pickup on Monday thru Friday. No delivery or pickup on Saturdays, Sundays or City holidays.				\$250