

Small Wireless Facility (SWF) Application

Official Use: _____
City Staff Contact: _____ Email: _____
Date Application Received: _____

INSTRUCTIONS

1. Review Ordinance No. 1159-19 adopting Chapter 12.60 establish regulations for Wireless Telecommunications Facilities in the Public Right-Of Way; and Resolution No. CC-1904-019 adopting City Council Policy 103-19, SWF Policy with additional requirements.
2. Submit Application to the Department of Public Works. The application submittal must include three (3) hard copies of the application and all submittal documents and one electronic copy of the same. Additionally the City permit fee must be submitted.
3. Comply with public notice requirements in section 2.2(8) in the Policy and Municipal Code Section, 12.60.060.
4. Pre-submittal Conference strongly encouraged. Contact Department of Public Works at (310) 973-3260 to schedule an appointment.

CONTACT INFORMATION

Applicant Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____

Telecommunications Carrier Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____

Radio Frequency to be Used at Proposed
Location: _____

Pole Owner Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____

If additional space is needed for complete responses, please attach hereto as “*Exhibit A.*”

PROPOSED SITE

Proposed SWF Name/Number _____
 Proposed Site Location (nearest address, if applicable): _____

Zoning Designation of Proposed Site: _____
 Pole Owner: _____
 Pole ID Number (if applicable) _____
 Cubic Feet of Equipment: _____

If additional space is needed for complete responses, please attach hereto as “*Exhibit B.*”

SUBMITTAL REQUIREMENTS
 (See also Section 2.2 of the SWF Policy, Resolution No. CC-1904-019)

1. Completed Application (this form) and SWF Permit Fee (Fee required for completeness). To provide a summary demonstrating that your proposal meets the definition of a “small wireless facility,” list in table form the discrete callout, description of each element and volume. Specifically”
- a. Provide the volumetric sum of every item listed at the bottom of the table in the form. The table should appear very similar to the following example, and must contain all the columns shown in this example:

Call Out	Description of Element	Cubic Volume of Element	Government Use Only
1	<i>Concrete Foundation</i>		
2	<i>Antenna Pole</i>		
3	<i>Conduit 1</i>		

22	<i>Remote Radio Unit</i>		
23	<i>DC Power Pack</i>		
24	<i>Mounting Bracket</i>		
[LEAVE BLANK]		Total of above = _____ ft ³	[LEAVE BLANK]

- b. Also identify and provide the height-width-depth (or as applicable the height-radius for canister/cylindrical antennas) dimensions of every antenna proposed for the SWF project (without regard to whether the antenna transmits, receives, or both) including without limitation to panel antennas, omni-directional antennas, GPS-antennas, LMU antennas, microwave antennas, millimeter wave antennas, any every other type of antenna to be placed in connection with the SWF. For each antenna, also provide a call-out listing the volume including the dimensions of the mounting bracket if such a bracket is integrated into the antenna. Note that if the mounting bracket is not integrated into the antenna, it must be listed as part of the accessory equipment and accessory equipment dimensions. For every antenna, also list in table form the discrete callout, description of the element, and volumes of every antenna. The table should appear very similar to the following example, and must contain all of the columns show in the example:

Call Out	Description of Element	Cubic Volume of Element	Government Use Only
A	<i>Panel Ant 1</i>		
B	<i>Panel Ant 2</i>		
C	<i>Panel Ant 3</i>		
D	<i>Omni Ant 1</i>		
~~~~~			
L	<i>GPS Ant 1</i>		
M	<i>Microwave Ant 1</i>		
N	<i>LMU Ant 1</i>		
[LEAVE BLANK]		Total of above = _____ ft ³	[LEAVE BLANK]

Mark these completed tables as “*Exhibit C1.*”

2. Narrative. This shall include details of proposed site, how it complies with 47 CFR 1.6002(l) and (m), how the site meets each required findings at section 2.7 of the Policy and efforts to minimize the visual impacts of the antennas and ancillary equipment. Mark as “*Exhibit C2.*”

- 3. Color Photographs of Proposed Site. This shall include photos of Proposed Location from at least three vantage points. Mark as “*Exhibit C3.*”
- 4. Photo Simulations of Proposed SWF. This shall include photo simulations of the proposed SWF from at least three vantage points. Mark as “*Exhibit C4.*”
- 5. Elevation/Construction Drawings. See Section 2.2 of the SWF Policy for detailed requirements. All dimensions must be shown in decimal feet (ft), and all volumes must be shown decimal cubic feet (ft³). Mark as “*Exhibit C5.*”
- 6. Site Plan. If not included with *Exhibit C5*, it must be included and marked as “*Exhibit C6.*”
- 7. Map of Service Area for Proposed SWF. Mark as “*Exhibit C7.*”
- 8. Map Showing other existing and planned Wireless Telecommunications Facilities within or near the Service Area. Mark as “*Exhibit C8.*”
- 9. Letter of Establishing Compliance with FCC OET Bulletin 65 regarding RF emissions. Mark as “*Exhibit C9.*”
- 10. Evidence of Public Notice Requirements Met. Mark as “*Exhibit C10.*”
- 11. Regulatory Authorization. This shall include the regulatory status under Federal and California law to install SWF in the right-of-way which can be established by a CPCN, if applicable. Mark as “*Exhibit C11.*”
- 12. Site Agreement (applicable only to proposed sites on City-owned property). Mark as *Exhibit C12.*”
- 13. Acoustic Analysis. Demonstrate compliance with the noise requirements in section 2.7 of the policy and Municipal Code, Chapter 8.20 (Noise Control). Mark as “*Exhibit C13.*”
- 14. Wind Load Analysis. Mark as “*Exhibit C14.*”
- 15. Environmental Analysis (if applicable). Mark as “*Exhibit C15.*”
- 16. FAA documentation (if applicable). Mark as “*Exhibit C16.*”
- 17. Traffic Control Plan signed by R.C.E. or T.E. (if applicable). Mark as “*Exhibit C17.*”
- 18. Landscape Plan (if applicable). Mark as “*Exhibit C18.*”
- 19. Proof of Liability Insurance. Mark as “*Exhibit C19.*”
- 20. City Business License. Mark as “*Exhibit C20.*”

_____  
Applicant Signature

_____  
Date

Print  
Name: _____

Print Title: _____