



**MINUTES
CITY OF LAWNDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, NOVEMBER 27, 2023**

A. CALL TO ORDER AND ROLL CALL

Chairperson Lin called the meeting to order at 6:32 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Chairperson, Ignatius Lin
 Commissioner, Daniel Woods
 Commissioner, Kenneth Miller
 (One Vacant Seat)

Members Absent: Vice Chairperson, Joanne Loeza

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Woods led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF OCTOBER 23, 2023, MINUTES

A motion was made by Commissioner Miller and seconded by Commissioner Woods to approve the October 23, 2023, minutes as written.

Motion carries 3-0 (Vice Chairperson Loeza absent; One vacant seat)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Potential Donation to Lawndale Council PTA Holiday Basket Program

Director Estes reported in year's past, the PRSSC has traditionally donated funding to the Lawndale Council Parent Teacher's Association (LCPTA) for amounts as low as \$1,000.00 up to as high as \$5,000.00 twice per year in November and February. Director Estes confirmed with PRSSC that donation amounts are at the discretion of the PRSSC.

A motion was made by Commissioner Miller and seconded by Commissioner Woods to approve PRSSC Resolution No. 1098-23, approving a donation to the Holiday Baskets Program.

Motion carries 3-0 (Vice Chairperson Loeza absent; One vacant seat)

2. PRSSC Fireworks Stand Recruitment Progress

Director Estes reported that as of today there are eight volunteers signed up for the 2024 Fireworks booth and more opportunities to recruit volunteers at upcoming special event programs in the winter of 2023 and spring of 2024. PRSSC recommended reaching out to the senior program participants with the volunteer opportunity.

3. PRSSC Member Appointment on November 6, 2023

Director Estes reported Uriel Gomez has been appointed to fill the vacant seat on the PRSSC. Staff and Mr. Gomez are waiting for live scan background check results to arrive so Mr. Gomez can join the commissions as soon as possible.

4. PRSSC Regularly Scheduled Meeting Status for December 25, 2023

Director Estes reported that traditionally the second meeting in December is cancelled due to the fact that the meeting date typically falls close to the Christmas holiday. This year, the meeting date falls on the Christmas holiday and the City is closed for the day.

A motion was made by Commissioner Woods and seconded by Commissioner Miller to cancel the PRSSC regularly scheduled meeting for December 25, 2023.

Motion carries 3-0 (Vice Chairperson Loeza absent; One vacant seat)

G. ITEMS FROM COMMISSIONERS

5. Discussion Item: Potential Social Services Program History

PRSSC discussed the history and future opportunities of social services.

H. SPECIAL EVENTS UPDATE

6. Halloween Haunt Event Recap

Director Estes provided a brief overview of the Halloween Haunt Event.

7. 2023 Santa Sleigh Program, December 4 – 8/11 – 14, 2023

Director Estes summarized the 2023 Santa Sleigh Program and provided PRSSC with their participation date, Monday, December 4, 2023.

8. Angel Tree Lighting Event, Dec. 1, 2023, 4:00 to 8:00 pm, Lawndale Civic Center Plaza

Director Estes provided an outline of the Angel Tree Lighting Event on December 1, 2023, from 4:00 to 8:00 pm at the Lawndale Civic Center Plaza.

I. MISCELLANEOUS

Individual Comments from Commissioners

None.

J. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- 9. New Three-year Joint-use Parks Agreement**
- 10. Potential Social Services Programs**
- 11. Recreation Facility Security Camera Replacement Project**
- 12. Youth Sports League Programming Costs**

K. ADJOURNMENT

Chairperson Lin adjourned the meeting at 7:43 p.m. to a regularly scheduled meeting to be held on Monday, December 11, 2023, at 6:30 pm to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Chairperson

Attest:

Mike Estes, Director of Community Services