



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, OCTOBER 23, 2023**

A. CALL TO ORDER AND ROLL CALL

Chairperson Lin called the meeting to order at 6:36 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Chairperson, Ignatius Lin
 Vice Chairperson, Joanne Loeza
 Commissioner, Daniel Woods
 Commissioner, Kenneth Miller
 (One Vacant Seat)

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Vice Chairperson Loeza led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF SEPTEMBER 25, 2023, MINUTES

A motion was made by Commissioner Woods and seconded by Vice Chairperson Loeza to approve the September 25, 2023, minutes as written.

Motion carries 4-0 (One vacant seat)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. 2023 Santa Sleigh Program, PRSSC Ride Night (December 4/December 7)

Director Estes summarized the 2023 Santa Sleigh Program and indicated the PRSSC has traditionally been expected to ride in the sleigh for one night out of the nine. Director Estes informed the PRSSC the available date is December 4.

2. 2023 Ethics Training Workshop, October 24, 2023, City Council Chamber, 6:30 pm

Director Estes reported that the Ethics Training Workshop is required every two years and is available live and online.

3. Discussion Item: Potential Donation to City Special Event Programs

Director Estes provided a report and description for the donation request for a 3 feet high "Lawndale" Marquee Box Letters intended to be displayed at Special Events, as a photo op background, requested by a City Councilmember. PRSSC discussed the item.

A motion was made by Commissioner Miller and seconded by Chairperson Lin to approve the donation to the Lawndale Special Event program.

Motion fails 1-2-1 (One vacant seat)

4. Discussion Item: Potential Donation to Lawndale Council PTA Holiday Basket Program

Director Estes provided a report for the donation request for Lawndale Council PTA Holiday Basket Program. PRSSC discussed the item and approved to bring the resolution for \$3,000 donation.

5. Discussion Item: PRSSC Halloween Haunt Special Event Participation

Director Estes invited the PRSSC to participate in a booth for the Halloween Haunt Special Event to handout the PRSSC Halloween giveaways.

G. ITEMS FROM COMMISSIONERS

6. PRSSC Outreach at Community Events Recruitment Flyer Review

Director Estes provided a draft of the English and Spanish fireworks volunteer recruitment flyer, for review. PRSSC suggested no changes.

H. SPECIAL EVENTS UPDATE

7. Halloween Haunt Event, October 31, 2023, 4:00 pm, Civic Center Plaza

Director Estes provided a brief outline for the Halloween Haunt Event and provided a copy of the public event flyer.

I. MISCELLANEOUS

8. Individual Comments from Commissioners

PRSSC commended Director Estes for all the reports.

J. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

1. PRSSC Resolution for \$3,000 donation to Lawndale Council PTA Holiday Basket Program
2. Discussion pertaining to potential Social Services program

K. ADJOURNMENT

Chairperson Lin adjourned the meeting at 8:17 p.m. to a regularly scheduled meeting to be held on Monday, November 13, 2023, at 6:30 pm to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Chairperson

Attest:

Mike Estes, Director of Community Services