



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, SEPTEMBER 25, 2023**

A. CALL TO ORDER AND ROLL CALL

Chairperson Lin called the meeting to order at 6:33 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Chairperson, Ignatius Lin
 Vice Chairperson, Joanne Loeza
 Commissioner, Daniel Woods

Members Absent: Commissioner, Kenneth Miller

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Vice Chairperson Loeza led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF SEPTEMBER 11, 2023, MINUTES

Vice Chairperson Loeza noted changes for the September 11, 2023, minutes.

Motion carries 3-0-1 (Chairperson Miller absent; One vacant seat)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Lawndale Beat Ridership Report, August 2023

Director Estes provided the ridership report for the Lawndale Beat Fixed-route Transportation Service for August 2023. Ridership has been consistent, was a total of 876 passengers. The City has advertised the Lawndale Beat Transportation Services with the school district. Installation of mobile validators, to charge Metro Tap Cards, is in process.

2. Potential Expenditure, 2023 Halloween Haunt Promotional Giveaway Items

Director Estes summarized the staff report related to this item.

Director Estes reported that Halloween Haunt Promotional Giveaway items have been purchased and received.

Vice Chairperson Loeza made a motion to approve PRSSC Resolution 1096-23. The motion was seconded by Chairperson Woods.

Motion carries 3-0-1 (Chairperson Miller absent; One vacant seat)

3. Youth Development Center Update

Director Estes reported that the Youth Development Center project is in process. Director Estes is preparing a Request for Proposal for a design architect with the goal to have a design by Spring of 2024 then have a groundbreaking event.

4. Donation Request for Winter Holiday Decorations

Director Estes provided a report for the donation request for Winter Holiday Decorations.

G. ITEMS FROM COMMISSIONERS

5. PRSSC Outreach Materials for Community Events

Director Estes provided a draft of the fireworks booth, volunteer recruitment flyer, for review.

H. SPECIAL EVENTS UPDATE

6. Halloween Haunt Event, October 31, 2023, 4:00 pm, Civic Center Plaza

Director Estes provided a brief outline for the Halloween Haunt Event.

7. Angel Tree Lighting Event, December 1, 2023, 4:00 pm, Civic Center Plaza

Director Estes provided a brief outline of the events in the Angel Tree Lighting Event.

I. MISCELLANEOUS

8. Individual Comments from Commissioners

PRSSC commended Director Estes for all the reports.

J. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

K. ADJOURNMENT

Chairperson Lin adjourned the meeting at 7:52 p.m. to a regularly scheduled meeting to be held on Monday, October 9, 2023, at 6:30 pm to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Chairperson

Attest:

Mike Estes, Director of Community Services