



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, SEPTEMBER 11, 2023**

A. CALL TO ORDER AND ROLL CALL

Chairperson Lin called the meeting to order at 6:36 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Chairperson, Ignatius Lin
 Vice Chairperson, Joanne Loeza
 Commissioner, Daniel Woods

Members Absent: Commissioner, Kenneth Miller

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Woods led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF AUGUST 14, 2023, MINUTES

A motion was made by Commissioner Woods and seconded by Vice Chairperson Loeza to approve the August 14, 2023, minutes as written.

Motion carries 3-0-1 (Chairperson Miller absent; One vacant seat)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. 2023 Fall Recreation Brochure

Director Estes announced that the 2023 Fall Recreation Brochure was just released and described the new classes for the seniors and the new classes for the youth and all other ongoing programs. Director Estes reported that the Meals on Wheels caterer has changed and the Community Services Department is offering a meal special.

2. Expansion of Special Transit Program for Seniors

Director Estes provided an overview of the Special Transit Program for Seniors and reported that the City has purchased two new buses and is recruiting one part-time driver.

3. Discussion Pertaining to PRSSC Outreach Events

Director Estes provided the PRSSC a list of the City's upcoming established events and gave PRSSC the opportunity to discuss which they'd like to attend.

4. Recreation Facility Security Camera Update

Director Estes provided an update on the Recreation Facility Security Camera project. Director Estes reported that the cameras are physically installed but there are some technical issues to resolve and training for staff on the camera system.

5. PRSSC Halloween Haunt Giveaway Item

Director Estes provided a brief description of the previous PRSSC Halloween Haunt Giveaway items and presented the items and prices to the PRSSC for purchase. The PRSSC discussed the various giveaway items and price options.

G. ITEMS FROM COMMISSIONERS

None Submitted.

H. SPECIAL EVENTS UPDATE

6. 10th Annual Lawndale Blues Festival Event Review

Director Estes provided an overview of the Lawndale Blues Festival Event and commented it was a successful event.

7. Spring Cleanup Week , September 16 – 24, 2023

Director Estes provided a brief outline for the Spring Cleanup Week.

8. Halloween Haunt Event, Tuesday, October 31, 2023, 4:00 pm, Civic Center Plaza

Director Estes reported that Community Services Department has begun the planning process for the Halloween Haunt Event and the department will send mailers to the business owners to attend the event with a booth and candies for the children.

9. Field of Honor Flag Display, Honoring Veteran's, November 8 – 12, City Hall/Library Grass Area

Director Estes provided a brief outline of the event for the Field of Honor Flag Display honoring the Veterans.

10. Angel Tree Lighting Event, Friday, December 1, 2023, 4:00 pm, Civic Center Plaza

Director Estes provided a brief outline for the Angel Tree Lighting Event and reported that the Community Services Department has begun the planning process.

I. MISCELLANEOUS

11. Individual Comments from Commissioners:

Chairperson Lin commended Director Estes and the PRSSC for all the work.

J. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

Commissioner Woods requested an update for the teen center.

K. ADJOURMENT

Chairperson Lin adjourned the meeting at 7:43 p.m. to a regularly scheduled meeting to be held on Monday, September 25, 2023, at 6:30 pm to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Chairperson

Attest:

Mike Estes, Director of Community Services