



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, JULY 24, 2023**

A. CALL TO ORDER AND ROLL CALL

Chairperson Lin called the meeting to order at 6:35 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Chairperson, Ignatius Lin
 Vice Chairperson, Joanne Loeza
 Commissioner, Daniel Woods
 Commissioner, Kenneth Miller

Members Absent: None

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Woods led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF JULY 24, 2023, MINUTES

A motion was made by Commissioner Miller and seconded by Vice Chairperson Joanne Loeza to approve the July 24, 2023 minutes as written.

Motion carries 3-0-1 (Chairperson Lin abstention; One vacant seat)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Recreation Facility Security Camera Replacement Project Update

Director Estes provided the PRSSC with the following project details: 1) Hogan Park has been fully completed; 2) Hopper and Rudolph Parks have been mostly completed; however, there are a few cabling issues that need to be resolved; 3) work on the Community Center has begun; 4) the City is optimistic that the project will be completed before the September 4th Labor Day holiday; 5) most cameras that have been installed are already recording; and 6) the screens and images are very clear and are able to zoom in and capture images that are very detailed.

2. Discussion Pertaining to Quarterly Non-Fundraising Community Events

Director Estes allowed the PRSSC to freely discuss their ideas pertaining to future events by sponsoring and/or tabling at existing special event programs as a means to develop a year-round volunteer recruitment program for the annual fireworks sales fundraising program. In addition, the PRSSC continued talks about events at the Lawndale Community Center such as movie night events for the community. Director Estes reported to the PRSSC that the Community Services Department is looking for repair options and funding for the malfunctioning third floor projector system.

3. 2023 Commission and Committee Ethics Training Workshop

Director Estes reported to the PRSSC that the Ethics Training Workshop, which is required for all City-appointed commissioners and committee members, is scheduled for Tuesday, October 24, 2023 at 6:30 pm at the Lawndale City Council Chamber. The Ethics Training Workshop is required once every two years. Director Estes informed the PRSSC that physical attendance at the workshop is highly recommended.

4. New Partnership, Partners in Care

Director Estes reported to the PRSSC that the Community Services Department is working on a new partnership with non-profit organization Partners in Care to provide special interest classes for elderly/senior individuals at the Lawndale Community Center. One class will be offered per quarter free of charge to elderly/senior individuals. The Community Services Department is anticipating one class beginning in late September for a period of eight weeks and others to follow each quarter thereafter.

G. ITEMS FROM COMMISSIONERS

None Submitted

H. SPECIAL EVENTS UPDATE

5. National Night Out, August 1, 2023, at 5:00 pm, Lawndale Civic Center Plaza:

Director Estes informed the PRSSC that this event will take place at the City Hall Courtyard and library/City Hall grass area from 5:00 pm to 7:00 pm. The PRSSC expressed some interest in potentially tabling at the event depending upon the availability of the PRSSC members. Director Estes informed the PRSSC that he would send an email to those that are available to see if there is any interest in participating.

6. 10th Annual Lawndale Blues Festival Main Marketing Piece Review

Director Estes shared the second draft of the 4" x 6" double-sided post card advertising piece with the PRSSC and sought input. Director Estes also informed the PRSSC that he expects to share a final version with the PRSSC at its next regularly scheduled meeting on August 14.

I. MISCELLANEOUS

7. Individual Comments from Commissioners:

Commissioner Woods inquired about the total number of fireworks suppression citations issued for illegal fireworks on July 4th. There are rumors in the community that the numbers may be higher than originally reported; however, such numbers cannot be confirmed.

J. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

8. 10th Annual Lawndale Blues Festival Main Marketing Piece Review

K. ADJOURNMENT

Chairperson Lin adjourned the meeting at 7:20 p.m. to a regularly scheduled meeting to be held on Monday, August 14, 2023, at 6:30 pm to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Chairperson

Attest:

Mike Estes, Director of Community Services