



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – MAY 23, 2022**

A. CALL TO ORDER AND ROLL CALL

Vice Chairperson Lin called the meeting to order at 7:08 p.m. in the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Vice Chairperson, Ignatius Lin
Commissioner, Daniel Woods
Commissioner, Sylvia Chavez

Members Absent: Chairperson, Jessica Martinez
Commissioner, Christina Carroll

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Chavez led the PRSSC and those in attendance in the flag salute.

C. APPROVAL OF MAY 9, 2022 MINUTES

Commissioner Woods motioned to approve the April 25, 2022 minutes as written. The motion was seconded by Commissioner Chavez.

Motion carries: 2-0-1 (Chairperson Martinez and Commissioner Carroll absent) (Vice Chairperson Lin abstain)

D. PRESENTATIONS

None scheduled.

E. ITEMS FROM CITIZENS

None present.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Fall Street Pole Banners, First Draft Review:

Director Estes provided attachments of the second draft designs for the PRSSC to review and suggest changes. The following changes were suggested by the PRSSC members in attendance:

- Banner Design #2: Add hay bale stacks behind the pumpkins to replace the existing image
- Banner Design #3: Add hay bale stacks behind the leaves
- Banner Design #4: Change background color to red

The PRSSC determined they would make minimal changes in the interest of minimizing substantial changes until the full PRSSC body is present.

2. Community Center Reopening:

Director Estes reported the following regarding the Harold E. Hofmann Community Center Reopening: 1) the community center will open to the public on Tuesday, July 5, 2022; 2) the necessary repair items are on schedule to be completed in time for the City to open the facility; 3) the Community Services Department is in the process of setting up various activities such as youth recreation classes and senior fitness classes; and 4) staff is communicating with the City of Gardena and Los Angeles County as it pertains to the return of the Senior Lunch Program in July as well.

3. Summer Contract Class Report:

Director Estes provided and reported the following to the PRSSC: 1) a menu of tentative youth recreation and senior fitness classes was provided to the PRSSC for discussion purposes; 2) staff is currently working on getting all instructors under contract and confirming class information; and 3) at this time staff believes that there will be approximately 30 youth recreation and senior fitness classes available for registration sometime in June.

G. ITEMS FROM COMMISSIONERS

None

H. SPECIAL EVENTS UPDATES

4. Memorial Day Remembrance, Veteran's Memorial Wall, May 30 @ 9:00 a.m.:

Director Estes reported the following pertaining to the upcoming Memorial Day Remembrance event on May 30: 1) there are still a few minor details pertaining to the event that need to be confirmed with outside organizations; 2) most details and participation by outside agencies have been confirmed; 3) RSVP's for the event continue to trickle in daily; 4) the community services department can confirm that approximately 75 attendees have RSVP'd for the event; 5) the City is expecting this event to have a great turnout and a number of excellent guest speakers; 6) staff will use the remaining time to plan for the event to ensure all bases have been covered for this event which will be the first in-person Memorial Day event since May 2019; and 7) Director Estes asked the PRSSC members if those that have not RSVP's would like to do so at the meeting.

5. Health, Safety and Pet Fair, June 18, 2022, Jane Addams Park, 10:00 a.m. to 2:00 p.m.:

Director Estes reported the following to the PRSSC as it pertains to the upcoming Health, Safety and Pet Fair event on June 18, from 10:00 a.m. to 2:00 p.m.: 1) staff reviewed the attached event planning synopsis for the event; 2) staff continues to work on this event and is still recruiting non-sales vendors to participate in the event; 3) all of the basic elements for the event are in place; 4) staff is making plans to coordinate a number of games for the children at the event to take place randomly when children are present; 4) staff will continue to add elements to the event based upon the available space in the event layout; and 5) more specific reports will be provided as we get closer to the date of the event.

I. MISCELLANEOUS

6. Individual Comments from Commissioners:

The PRSSC members showed favor in potentially initiating a program(s) that will allow families and children to participate in recreation programs that have financial assistance available.

Director Estes mentioned that previous PRSSC bodies have shown interest in starting a scholarship program intended to provide financial assistance to families and children that struggle financially.

Director Estes affirmed with the PRSSC that this type of program would be one that the PRSSC could contribute to annually. Director Estes also suggested that such a program could be promoted to Lawndale-area businesses and the community which may help sustain the program.

J. ADGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

8. PRSSC Fall Street Pole Banners Project, Third Draft Review

K. ADJOURNMENT

Vice Chairperson Ignatius Lin adjourned the meeting at 7:59 p.m. to a regularly scheduled meeting to be held on Monday, June 27, 2022, to be held at the City Hall Council Chamber located at 14717 Burin Avenue, Lawndale, CA 90260.

Ignatius Lin, Vice Chairperson

Attest:

Mike Estes, Director of Community Services