



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – DECEMBER 14, 2020**

A. CALL TO ORDER AND ROLL CALL

Chairperson Woods called the WebEx hosted virtual meeting to order at 7:03 p.m.

Members Present: Daniel Woods, Chairperson
Madonna Sitka, Commissioner
Erica Harbison, Commissioner

Members Absent: Vice Chairperson Christina Carroll
Shirley Rudolph, Commissioner

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Harbison led the commissioners and those in attendance in the flag salute.

C. APPROVAL OF NOVEMBER 23rd, 2020 MINUTES

Commissioner Harbison made a motion, seconded by Commissioner Sitka, to approve the minutes of November 23rd, 2020, as written.

Motion carries 3–0 (Vice Chairperson Carroll and Commissioner Rudolph absent)

D. PRESENTATIONS

None

E. ITEMS FROM CITIZENS

None

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Report Pertaining to Current Park Operations:

Director Estes reported the following to the PRSSC regarding current park operations: 1) all playgrounds and fitness zones were closed effective November 30, 2020 based upon the recommendation by Los Angeles County Department of Public Health (LACDPH); 2) contrarily, all playground and fitness zones were effectively reopened on December 9, 2020 based upon the recommendation by LACDPH; 3) city-owned parks remain open from 10:00 a.m. to 5:00 p.m. each day with staff beginning to close the parks at 4:45 p.m.; 4) school district-owned park hours

will be open from 10:00 a.m. to 6:00 p.m. during winter break beginning December 21st, 2020 through January 3, 2021; and 5) staff will begin the lockup process for the school district-owned parks at 5:45 pm. each day.

2. Report Regarding Holiday Decorations and Related Costs:

Director Estes reported the following to the PRSSC regarding the 2020 holiday decorations program and related costs: 1) C6 colored lights for roof lines at City Hall, Public Works and Community Center buildings have been installed; 2) the Angel Tree has been decorated and is being lit nightly for the community to enjoy for photo opportunities and holiday spirit; 3) string lights, lighted bows, and lighted Garland have been installed at the four City monument locations and palm trees in each immediate area near: a) Hawthorne Boulevard and Rosecrans Avenue to the north; b) near Hawthorne Boulevard and W. 171st Street to the south; c) Manhattan Beach Boulevard west of Prairie Avenue to the east; and d) in the median in front of the Public Works yard on Manhattan Beach Boulevard to the west near Inglewood Avenue; 4) electrical contractors were hired to install pull boxes and other electrical resources so the trees and monument signs can be lit this year; 5) additional light strands were purchased with the plan to extend the lighting to the tops of the palm trees on the boulevard; 6) installation of all decorations should be complete by weeks end; 7) the costs for the electrical and engineering work was approximately \$3,400.00; 8) the cost for all string lights, bows and Garland was approximately \$6,000.00; and 9) final costs for the lights, bows, Garland and electrical and engineering work is approximately \$9,500.00; however, actual costs will be reported to the PRSSC the first meeting in January.

3. Youth Advisory Committee Appointment Updates:

Director Estes informed the PRSSC that the committee lost four members to graduation from high school, but appointed four new members on December 7th, 2020 at the City Council meeting, making the committee complete with seven members for the new 2021 term. It remains unclear when the Youth Advisory Committee will be able to meet in the future due to the COVID-19 restrictions. Director Mike Estes will be the liaison for the committee once it is safe to meet. Plans to conduct a meet and greet via Webex is tentatively scheduled for January 2021. The focus for the committee under the guidance of Director Estes will primarily be on special event planning and coordination once events are reinstated by the City as well as developing leadership skills and teamwork.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

No items.

H. ITEMS FROM COMMISSIONERS

No items.

I. SPECIAL EVENTS UPDATE

4. Angel Tree Lighting Virtual Countdown Event:

Director Estes informed the PRSSC that the seven minute virtual video of the Angel Tree lighting was available by way of Lawndale City TV and the Lawndale YouTube channel. No viewership data is available; however, the video piece continues to loop on Lawndale City TV and is always available on the City's You Tube Channel with a click of a mouse. Staff saw this as a good replacement program for the in person community event that has become ever so popular with the community in decades past.

Director Estes also announced to the PRSSC that effective December 31, 2020, Cable Television Supervisor Tom Strickfaden will be retiring from the City after 32 years of service.

5. South Bay 25 Club Message from Santa:

In lieu of the Santa Sleigh Program for 2020, a holiday message was recorded in both English and Spanish for continuous airplay on the Lawndale City TV and City YouTube channel. This was made possible by the South Bay 25 Club and Cable Supervisor Tom Strickfaden on behalf of the City of Lawndale.

J. MISCELLANEOUS

6. Individual Comments from Commissioners:

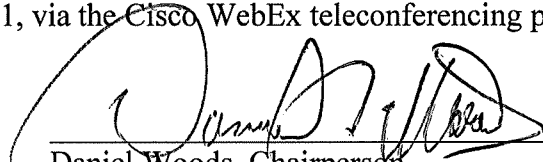
Chairperson Woods inquired about: 1) the former 99 cents store building and what business will be opening up at that location?; and 2) inquired what the status is of the vacant lot at the southwest corner of Manhattan Beach Boulevard and Hawthorne Boulevard.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

7. Potential Donation to Lawndale Council PTA Holiday Baskets Program (Jan, 11, 2021)

L. ADJOURNMENT

Chairperson Woods adjourned the meeting at 7:52 p.m. to a regularly scheduled meeting to be held on Monday, January 11, 2021, via the Cisco WebEx teleconferencing platform.



Daniel Woods, Chairperson

Attest:



Mike Estes, Director of Community Services