



AGENDA
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
MONDAY, MARCH 8th, 2021 – 7:00 P.M.
CISCO WEBEX CONFERENCE CALL – NO PHYSICAL MEETING LOCATION

Consistent with Executive Orders No. 25-20 and No. No-29-20 from the Executive Department of the State of California and the Los Angeles County Health Official's "Safer at Home" Order, this Parks, Recreation and Social Services Commission meeting will not be physically open to the public. Therefore, the Parks, Recreation and Social Services Commission will be teleconferencing into the meeting via Cisco WebEx Communications.

How to participate in the meeting:

1. From a landline or mobile device, dial (408) 418-9388
2. When prompted, enter the following Access Code: **187 912 6972#**
3. When prompted, for the Attendee ID, press # to bypass this step.
4. Once you are on the call, please mute your device from the WebEx Conference Call window.

How to submit Public Comment via Conference Call:

1. If you would like to comment during the meeting, public comment will be accepted during **Item E, Items From Citizens** regarding Parks, Recreation and Social Services Commission issues.
2. Public comment during **Item E, Items From Citizens** is limited to three (3) minutes per speaker. You will receive a prompt at the two and a half minute, or 30 seconds remaining mark, as well as at the two minutes fifty second (2:50) mark, or ten (10) seconds remaining mark. At the three-minute (3:00) mark, your public comment period will end at which time you should mute your device. Those not muting their device at the three-minute (3:00) mark will be given a reasonable amount of time to complete their public comments. Those not completing their public comment period within a reasonable amount of time will be muted by staff.

How to submit Public Comment via Email:

Members of the public may provide public comment by sending comments to the Meeting Clerk via email at mestes@lawndalecity.org. Please submit your written comments up to no less than one (1) hour before the start of the meeting, or 6:00 p.m. on Monday, March 8th, 2021. Email comments must identify the agenda item title and/or item number (e.g. Item F1) in the subject line of the email. Electronic comments shall be limited to a maximum of 500 words.

Copies of this Agenda packet may be obtained on the City Website located at https://www.lawndalecity.org/government/departments/city_clerk_s_office/agendas_minutes/parks_recreation_and_social_services_commission.

For further questions, please contact Mike Estes, Director of Community Services at mestes@lawndalecity.org, or via telephone at (310) 973-3272 for general questions or for clarification regarding individual agenda items.

This agenda is subject to revision up to 72 hours before the meeting. Hard copies of this agenda and written documentation related to each agenda item may be obtained prior to the meeting at the Harold E. Hofmann Community Center located at 14700 Burin Avenue.

- A. **OATH OF OFFICE**
(Administered by the City Clerk’s Office)
- B. **CALL TO ORDER AND ROLL CALL**
- C. **FLAG SALUTE**
- D. **APPROVAL OF FEBRUARY 22, 2021 MINUTES**
- E. **PRESENTATIONS**
None scheduled.
- F. **ITEMS FROM CITIZENS**
- G. **ITEMS FROM COMMUNITY SERVICES STAFF**
 - 1. **PRSSC Reorganization**
(A report from the Community Services Department)
(PRSSC to Select Chairperson and Vice Chairperson for One Year Term)
(Please see attachment #1, Procedural Documentation)
 - 2. **Review of PRSSC Bylaws**
(A report from the Community Services Department)
(Please see attachment #2, PRSSC Bylaws)
 - 3. **PRSSC Fireworks Stand Update**
(A report from the Community Services Department)
 - 4. **South Bay Cities Council of Governments 21st General Assembly – Virtual Event**
(A report from the Community Services Department)
(Please see attachment #3, Event Flyer)
 - 5. **Housekeeping Items**
 - a. Oath of Office Acknowledgment, Due to City Clerk’s Office ASAP
 - b. FPPC Form 700, Due to City Clerk’s Office on or Before April 1, 2021
 - c. Handbook for Advisory Bodies
- H. **PARK IMPROVEMENT AND FACILITIES UPDATE**

No items.
- I. **ITEMS FROM COMMISSIONERS**

No items.
- J. **SPECIAL EVENTS UPDATE**
 - 6. **Cancellation of 2021 March and April Special Event Programs**
(A report from the Community Services Department)
- K. **MISCELLANEOUS**
 - 7. **Individual Comments from Commissioners**
- L. **AGENDA ITEMS FOR FUTURE REGULARLY SCHEDULED MEETINGS**

- 8. Review of Request for Proposal Responses Fireworks Stand (March 22nd, 2021)**
- 9. PRSSC Goals and Objectives for the 2021-23 Term**

M. ADJOURNMENT

The Parks, Recreation and Social Services Commission will adjourn to its next regularly scheduled meeting on Monday, March 22nd, 2021, to be held via Cisco WebEx conference calling platform.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the Lawndale Parks, Recreation and Social Services Commission to be held on Monday, March 8th, 2021, was posted not less than 72 hours prior to the meeting.

Mike Estes, Director of Community Services