



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – JANUARY 28th, 2019**

A. CALL TO ORDER AND ROLL CALL

Vice Chairperson Harbison called the meeting to order at 7:05 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Vice Chairperson Erica Harbison
Commissioner Shirley Rudolph
Commissioner Daniel Woods

Members Absent: Chairperson Madonna Sitka
Commissioner Karina Estrada

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Woods led the Commissioners and those in attendance in the flag salute.

C. APPROVAL OF JANUARY 14th, 2019 MINUTES

Commissioner Rudolph made a motion, seconded by Commissioner Woods, to approve the minutes of January 14th, 2019, as written.

Motion carries 3 – 0 (Chairperson Sitka and Commissioner Estrada absent).

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. New Commission and Committee Advisory Body Terms;

Director Estes reported to the PRSSC that terms for commission and committee advisory bodies were changed to begin March 1st of each odd-numbered year through February 28th, of the following odd-numbered year. The terms will continue to be two years in length. Director Estes reminded each of the commissioners that completed applications are to be submitted to the City Clerk's Office as soon as possible. The City is collecting applications from all

existing commissioners who are interested in seeking re-appointment. It is speculated that the appointment of Parks, Recreation and Social Services Commissioners will take place at the February 19th, 2019, regularly scheduled City Council meeting. Director Estes was asked if it was necessary for commissioners being re-appointed to attend the applicable City Council meeting and it was mentioned that attendance may be optional.

2. 2019 Fireworks Application Materials:

Director Estes asked the PRSSC if the fireworks stand application materials were submitted prior to the deadline. Vice Chairperson Harbison completed the application and confirmed that the application materials were submitted.

Director Estes also discussed recent developments regarding the availability of a property offered to the PRSSC by TNT. Director Estes was recently notified by the TNT representative that the property at Spires Restaurant on Hawthorne Boulevard is available. In addition, Director Estes informed the PRSSC that there are six applications that City Council will consider approving at the February 4th City Council meeting. Including PRSSC, the City has seven applications that will potentially be approved.

After some discussion, the PRSSC would like to wait and see who is appointed to the PRSSC before making any decisions regarding their use of any property available to them for a fireworks stand in 2019. Director Estes reassured the PRSSC that there is still ample time to accept the property at a later date. In addition, Vice Chairperson Harbison reiterated the fact that there needs to be a full commitment from all PRSSC members if the PRSSC wants to commit to a property for a fireworks stand. The PRSSC was in agreement that it would not be wise to commit to a fireworks stand until all commissioners have been appointed and the new term has begun March 1st, 2019.

3. 7th Annual Lawndale Blues Festival Report:

Director Estes mentioned the following regarding the music festival on Saturday, September 14th, 2019: 1) Two food vendors have committed to the event; one new vendor, Q Smokehouse in Long Beach, and one returning vendor, B and R Old Fashioned Burgers, located in Hawthorne, have both committed to the event; 2) a decision has not been made about a third vendor as of yet; 3) Mitch Maciel of Astromotive Auto in Lawndale has confirmed that he will organize the car show element; Mitch will begin promoting the event in February and registrations will take place in March and April. Mitch will be seeking 100 cars to participate as this is the amount that has worked with the available space in the past; and 4) Mr. Cat Productions has confirmed their participation in the event and will provide the sound system, sound engineers, drum kit backline, stage hands and all related equipment.

4. 7th Annual Lawndale Blues Festival Band Search Update:

Director Estes provided the following update and next tasks as it pertains to the 7th Annual Lawndale Blues Festival: 1) two bands solicitations have been posted on the Live So Cal Blues Facebook page; however, the interest has been lukewarm up to this point in time; 2) it was suggested to the PRSSC that a single item focus meeting be held at the February 11th, regularly scheduled meeting so we can listen to a number of bands that have shown interest in playing at the festival; 3) it is unclear how many bands we will have to listen to on February 11th; however, interest has been shown by approximately six bands; and 4) Director Estes mentioned to the PRSSC what his opinion is as to what it would take to make this event more of a regional event that would gather larger crowds such as searching for bands outside of the immediate South Bay area.

5. 2019 Youth Day Parade Participation:

Director Estes inquired if the PRSSC members were interested in participating in the event. After some discussion, the following commissioners committed to participating as a driver: Chairperson Madonna Sitka (absent at the meeting; however, previously committed), Vice Chairperson Erica Harbison and Commissioner Daniel Woods. There were also brief discussions as to which elected officials they would prefer to drive through the parade route.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

No report.

H. ITEMS FROM COMMISSIONERS

No report.

I. SPECIAL EVENTS UPDATE

6. “Pirate Days” Youth Day Parade Planning Update:

Director Estes reported the following to the PRSSC regarding the Youth Day Parade planning meeting earlier this evening: 1) entries are coming in slow; there are currently 16 entries; 2) the committee discussed the LESD Spring Extravaganza which will include lots of fun activities such as: vendor booths, stage entertainment, face painting, games and other attractions that will complement the youth day parade event; 3) the committee discussed a backup plan for the Youth Day Parade Grand Marshall as a response has not been received from the Los Angeles County Sheriff, Alex Villanueva; and 4) the youth day parade committee felt as though the Pirate Logo contest winner is a very deserving individual and would make a fantastic event Grand Marshall.

7. Youth in Government Day:

Director Estes reported to the PRSSC that staff is seeking dates for the annual Youth in Government Day event to take place in March or April. For this event, the planning is challenging because we have to make sure that it is a date that all of the City Councilmembers are available to attend and in addition we have to work around the spring breaks for the Centinela Valley Union High School District and Environmental Charter High School. More information will be provided once it becomes available.

8. Easter Egg Hunt:

Director Estes informed the PRSSC that the event is scheduled to take place on Saturday, April 20th, 2019 at 10:00 a.m. at William Green Park. More event planning details will be available as they are planned.

J. MISCELLANEOUS

9. Individual Comments from Commissioners

There were a no comments from the commissioners in attendance.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- 10. 7th Annual Lawndale Blues Festival Band Consideration (February 11th)**
- 11. Potential Sponsorship of Ladies Tea Party Events for 2019-20 (February 25th)**
- 12. Potential PRSSC Fireworks Stand**

L. ADJOURNMENT

Chairperson Sitka adjourned the meeting at 7:40 p.m. to a regularly scheduled meeting to be held on Monday, February 11th, 2019, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Madonna Sitka, Chairperson

Attest:

Mike Estes, Director of Community Services