



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – MARCH 11th, 2019**

A. CALL TO ORDER AND ROLL CALL

Chairperson Sitka called the meeting to order at 7:07 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Chairperson Madonna Sitka
 Vice Chairperson Erica Harbison
 Commissioner Daniel Woods
 Commissioner Shirley Rudolph
 Commissioner Christina Carroll

Members Absent: None

Others Present: Mike Estes, Director of Community Services

B. OATH OF OFFICE

On behalf of the City Council, City Clerk Rhonda Hofmann Gorman thanked the PRSSC for their service to the community and administered the oath of office with the PRSSC members as a group. After the oath of office, City Clerk Hofmann Gorman provided each commissioner with a certificate and collected signature documents from each member and gave each a City service pin.

After the oath of office, Director Estes reviewed the attendance requirements with the PRSSC and stressed two attendance requirements: 1) all PRSSC members must have fewer than 25% absences; and 2) all PRSSC members must avoid three consecutive absences. Those members in violation could be subject to removal. However, absences due to illness or extenuating circumstances will always be taken into consideration

C. FLAG SALUTE

Vice Chairperson Harbison led the Commissioners and those in attendance in the flag salute.

D. APPROVAL OF FEBRUARY 25th, 2019 MINUTES

Commissioner Woods made a motion, seconded by Commission Rudolph, to approve the minutes of February 25th, 2019, as written.

Motion carries 5–0

E. PRESENTATIONS

None.

F. ITEMS FROM CITIZENS

None.

G. ITEMS FROM COMMUNITY SERVICES STAFF

1. Commission Reorganization for First Year of Term:

Director Estes informed the PRSSC that due to the terms of appointed bodies being changed from June 1st to May 31st of each even numbered year to March 1st to February 28th of each odd numbered year, the PRSSC should reorganize at the beginning of the new term and at the mid-point of each term. Therefore, the PRSSC should reorganize tonight for the first year of the new term.

Director Estes briefly discussed the process for nominations and votes of approval such as: 1) nominations do not need to be seconded; 2) a nomination can be accepted or denied; 3) votes will be taken with a show of hands; 4) the floor will be opened to nominations for the Chairperson seat first; and 5) the floor will be opened for nominations for the Vice Chairperson seat once the Chairperson has been selected.

Chairperson Sitka opened the floor to nominations for the Chairperson seat:

- Commissioner Harbison nominated Commissioner Woods for Vice Chairperson.
- Chairperson Sitka closed the floor to nominations for Chairperson.

Nomination carries 5 – 0.

Chairperson Sitka opened the floor to nominations for the Vice Chairperson seat:

- Commissioner Harbison nominated Commissioner Woods for Vice Chairperson.
- Chairperson Sitka closed the floor to nominations for Vice Chairperson.

Nomination carries 5 – 0.

2. Discussion Pertaining to PRSSC Fireworks Fundraising Program:

For the benefit of new Commissioner Carroll, Director Estes gave an overview of the history and the purpose of the fireworks stand program which has included the annual search for a good revenue-producing property in lieu of the former property which is being sold to a developer as required by the State of California.

In addition, Director Estes informed the PRSSC that a property has been offered to the PRSSC located in the Spires parking lot on Hawthorne Boulevard. The property has been available to the PRSSC for several weeks now; however, Director Estes informed the PRSSC that TNT has agreed to hold the property until a decision has been made by the PRSSC.

After some discussion amongst themselves regarding the commitment of each commissioner, the PRSSC decided that they would like to table the item until the March 25th, regularly

scheduled meeting at which time they will again discuss the individual commitment of each member of the PRSSC.

Director Estes reported to the PRSSC that the commitment needs to happen soon if the PRSSC decides it wants to have a fireworks stand fundraising program for 2019.

3. California State Proposition 68 Parks Program Update

Director Estes reported to the PRSSC that despite the report at the February 25th regularly scheduled meeting that the City would like to pursue a Proposition 68 grant opportunity for the renovation and improvement of McKenzie Gardens, Director Estes reported that the project has died due to a deed restriction that was found on the property that would prevent any significant changes to the property such as the inclusion of a playground and adjacent passive recreation area.

Director Estes also reported that the property was deeded for low to moderate income housing when it was purchased from the California Department of Transportation in 1974. Director Estes also clarified that the property can remain a community garden; however, if the nature of the property changes, the deed requires the property be dedicated for low to moderate income housing.

4. 7th Annual Lawndale Blues Festival Performance Schedule:

Director Estes suggested to the PRSSC that this item could be tabled to the March 25th regularly scheduled meeting due to the fact that there is some general uncertainty about one of the bands that is considering playing at the seventh annual event. In the next few weeks there should be more certainty and we should be able to address the performance schedule in due time. Once the performance schedule has been set, staff can begin working on the advertising components to be ready for distribution in June.

H. PARK IMPROVEMENTS AND FACILITIES UPDATE

No report.

I. ITEMS FROM COMMISSIONERS

No report.

J. SPECIAL EVENTS UPDATE

5. Youth Day Parade Planning Update:

Director Estes reported the following to the PRSSC: 1) there are 48 entries at this time and approximately 1,200 participants; 2) the lineup sub-committee will be working on the lineup in the near future with the goal of having it completed on March 22nd; 3) the deadline will be extended one week to March 14th in hopes that we can get into the mid-50's in terms of entries; and 4) there is discussions about changing things up a bit in future years. Some have suggested that the Youth Advisory Committee could suggest a theme for the event and an artwork contest could take place each year within the Lawndale Elementary School District each year with the contest winner being offered the opportunity to be the event Grand Marshall.

6. Youth in Government Day:

Director Estes reported to the PRSSC that the event was scheduled for Wednesday, March 6th; however, a number of schools were not able to participate and staff is now soliciting the City Councilmembers to see when they are available for such an event so staff can set a date for the event.

7. Easter Egg Hunt, Saturday, April 20th, 2019:

Director Estes reported to the PRSSC that the event will take place on Saturday, April 20th, at 10:00 a.m. at William Green Park. Staff is currently planning the event.

J. MISCELLANEOUS

8. Individual Comments from Commissioners

There were a number of welcomes to our new PRSSC member, Commissioner Christina Carroll.

Commissioner Rudolph made an announcement that the City-wide Cleanup Day is this Saturday, March 16th. Those that would like to participate meet at Wienerschnitzel on Hawthorne Boulevard at 9:00 am. Participants get free hot dogs at the conclusion of the event.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

9. PRSSC Fireworks Sales Stand (March 25th if necessary)

10. Potential Expenditure, Senior Tea Party Sponsorship for 2019-20 (March 25th)

L. ADJOURNMENT

Chairperson Sitka adjourned the meeting at 8:04 p.m. to a regularly scheduled meeting to be held on Monday, March 25th, 2019, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Madonna Sitka, PRSSC Chairperson

Attest:

Mike Estes, Director of Community Services