



**MINUTES  
CITY OF LAWDALE  
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION  
REGULAR MEETING – MARCH 25<sup>th</sup>, 2019**

**A. CALL TO ORDER AND ROLL CALL**

Chairperson Sitka called the meeting to order at 7:06 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present:                      Chairperson Erica Harbison  
    Vice Chairperson Daniel Woods  
    Commissioner Shirley Rudolph  
    Commissioner Christina Carroll

Members Absent:                      Commissioner Madonna Sitka

Others Present:                      Mike Estes, Director of Community Services

**B. FLAG SALUTE**

Vice Chairperson Woods led the Commissioners and those in attendance in the flag salute.

**C. APPROVAL OF MARCH 11<sup>th</sup>, 2019 MINUTES**

Vice Chairperson Woods made a motion, seconded by Commission Rudolph, to approve the minutes of March 11<sup>th</sup>, 2019, with one change.

**Motion carries 4–0**  
(Commissioner Sitka absent).

**D. PRESENTATIONS**

None.

**E. ITEMS FROM CITIZENS**

None.

**F. ITEMS FROM COMMUNITY SERVICES STAFF**

**1. Discussion Pertaining to PRSSC Fireworks Stand:**

Director Estes reported the following to the PRSSC regarding the status of the fireworks stand planning process: 1) City staff was told by TNT that the property being considered at the Spires parking lot location is not available any longer due to the City not having seniority over a group that wants to use that property; 2) however, TNT has offered the City a better property

located in the parking lot at Pep Boys located at 14411 Hawthorne Blvd. south of the intersection of Hawthorne Blvd. and Rosecrans Avenue; 3) a map of the location was provided to the PRSSC for review; 4) apparently that location grossed approximately \$38,000 last year; 5) due to the limited space available, it is unlikely that we will be able to include many of the elements on the property that were included on the City-owned property that was used in the past; 6) TNT's offer was reviewed by the PRSSC and Director Estes confirmed that TNT's offer was much better than in the past and includes elements that were not proposed in the past such as provision of overnight security to monitor the fireworks stand, payment of credit card processing fees and provision of a storage container. However, TNT will require a property rent fee of \$1,500,00.

After extensive discussion regarding commissioner availability and availability of volunteers among others, the PRSSC determined that it would like to host a fireworks booth this year at the property located at 14411 Hawthorne Blvd. in the parking of of Pep Boys adjacent to Hawthorne Blvd.

Director Estes mentioned to the PRSSC that he would contact the TNT representative and confirm our desire to host a fireworks stand in 2019. In addition, Director Estes reported to the PRSSC that he would begin working on a contract between the City and TNT in the near future.

**2. 7<sup>th</sup> Annual Lawndale Blues Festival Performance Schedule:**

Director Estes reported to the PRSSC that he has communicated with each of the bands selected to play at the 7<sup>th</sup> Annual Lawndale Blues Festival and each of them have showed preference in playing in either the 2:45 p.m. or 4:00 p.m. slot except for the Lawndale Blues Boys who favor the 12:15 p.m. performance time. In addition, Director Estes reminded the PRSSC that the Shari Puerto Band has already been confirmed for the 2:45 p.m. slot. The five bands scheduled to play are as follows: Shari Puerto Band, Lawndale Blues Boys, Awesome Blue, Smackdaddy and Brooks Project featuring Gregg Wright.

After some discussion the performance schedule was set as follows:

11:00 a.m.:	Smackdaddy
12: 15 P.M.:	Lawndale Blues Boys
1:30 p.m.:	Brooks Project, featuring Gregg Wright
2:45 p.m.:	Shari Puerto Band
4:00 p.m.:	Awesome Blue

Director Estes informed the PRSSC that we can now start working on the main advertising piece, the event post card, to be ready for distribution June/July.

**3. Potential Expenditure: Ladies Tea Party Event Sponsorship for FY 2019-20:**

Director Estes opened this item by providing some history regarding the item and subsequently summarized the attached staff report and confirming the following: 1) funds are available in the PRSSC Fireworks Trust Fund account to cover the expenses; and 2) that this item was previously discussed in a regularly scheduled meeting.

There was no discussion. Commissioner Rudolph made a motion, seconded by Commission Carroll, to approve PRSSC Resolution 1076-19.

**Motion carries 4-0 (Commissioner Sitka absent)**

**G. PARK IMPROVEMENTS AND FACILITIES UPDATE**

No report.

**H. ITEMS FROM COMMISSIONERS**

No report.

**I. SPECIAL EVENTS UPDATE**

**4. Youth Day Parade Planning Update:**

Director Estes reported the following to the PRSSC regarding the planning for the Youth Day Parade event on Saturday, April 27<sup>th</sup>, 2019: 1) tonight was the final meeting for the Youth Day Parade Volunteer Committee; 2) at this time there are 54 entries and approximately 1,200 participants; 3) much of tonight's meeting involved planning out the Spring Extravaganza event with the school district staff; 4) confirmation packets, resident notification mailers are due to be released in approximately two weeks; and 5) the lineup has been completed by the parade lineup sub-committee and will be finalized within the next week;

Director Estes offered to answer any questions about the parade; however, there were no discussions regarding the parade itself, but a brief discussion took place about the PRSSC's driving responsibilities at which a number of them have volunteered for.

**5. Youth In Government Day, Wednesday, April 24<sup>th</sup>, 2019:**

Director Estes reported to the PRSSC that the event did not happen as originally planned on March 6, 2019 due to a number of schools not being available. However, the event date has been confirmed for Wednesday, April 24<sup>th</sup>, 2019 to take place at City Hall and the Community Center. Director Estes gave a brief synopsis of the event and what it includes.

**6. Easter Egg Hunt, Saturday, April 20<sup>th</sup>, 2019:**

Director Estes provided the PRSSC with the bilingual flyer for the event and reviewed potential event activities and programming elements such as: 1) Easter Egg Hunt; 2) Arts and Crafts area; 3) visits with the Easter Bunny photo opportunities; and 4) potentially other elements such as a balloon artist or face painting services.

**7. 60<sup>th</sup> Anniversary Celebration:**

Director Estes reported to the PRSSC that the City will begin planning for its 60<sup>th</sup> anniversary celebration which may include branding each special event leading up to the City's birthday on December 29, 2019. It is also likely that there will be some sort of event in December marking the City's 60<sup>th</sup> birthday.

**J. MISCELLANEOUS**

**8. Individual Comments from Commissioners**

There were no comments from the commissioners.

**K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

**9. PRSSC Fireworks Sales Stand**

**10. 7<sup>th</sup> Annual Lawndale Blues Festival Planning Update**

**L. ADJOURNMENT**

Chairperson Harbison adjourned the meeting at 8:04 p.m. to a regularly scheduled meeting to be held on Monday, April 8, 2019, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

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Erica Harbison, Chairperson

Attest:

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Mike Estes, Director of Community Services