



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – OCTOBER 26th, 2020**

A. CALL TO ORDER AND ROLL CALL

Chairperson Woods called the WebEx hosted virtual meeting to order at 7:03 p.m.

Members Present: Daniel Woods, Chairperson
Vice Chairperson Christina Carroll
Shirley Rudolph, Commissioner
Madonna Sitka, Commissioner
Erica Harbison, Commissioner

Members Absent: None

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Chairperson Woods led the commissioners and those in attendance in the flag salute.

C. APPROVAL OF OCTOBER 12th, 2020 MINUTES

Chairperson Woods made a motion, seconded by Commissioner Sitka, to approve the minutes of October 12th, 2020, as written.

Motion carries 4-0 (Vice Chairperson Carroll tardy)

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

- 1. Report Pertaining to Lawndale Council PTA Holiday Baskets Program:**
Director Estes reported to the PRSSC that he contacted a representative from the Lawndale Elementary School District to find out the status of the 2020 program. According to the representative, they have not determined what the program will consist of, but it is likely that the program will not be the same as in years past due to the pandemic. In addition, the representative confirmed that the program will not be soliciting donations for the 2020

program. After some discussion amongst the commissioners, it was believed that the PRSSC should not make the traditional donation for the fall as in years past. However, the PRSSC is amenable to considering its traditional donation in February for the following year's program.

2. Previous Donations to Lawndale Council PTA Holiday Baskets Program:

Upon request from a PRSSC commissioner, Director Estes provided the PRSSC's Resolution for Expenditures Spreadsheet summarizing all monetary donations made to the Lawndale Council PTA Holiday Baskets Program in years past. The spreadsheet revealed that since October 2007, the PRSSC has donated \$46,500.00 to the Lawndale Council PTA Holiday Baskets Program. Donations of different amounts have traditionally been made twice per year in November and February.

3. Park Scheduling Adjustments for Daylight Savings:

Director Estes informed the PRSSC the following as it pertains to parks scheduling as we near days getting shorter next month: 1) On Sunday, November 1, 2020, the clocks will fall back one hour; 2) it will start getting dark at approximately 4:45 p.m./5:00 p.m. beginning November 1, 2020; 3) the City parks and one school district-owned park (Rogers/Anderson) have security lighting but not adequate lighting for play after dark; 4) two of the school district-owned parks are lighted (Addams and Green) and can stay open until 6:00 p.m. each night; 5) park hours for Hogan, Hopper and Rudolph parks will be 10:00 a.m. to 5:00 p.m. daily beginning November 1, 2020; 6) Rogers/Anderson Park is an entirely different facility due to its size and lack of after dark lighting and will be open Monday – Friday from 3:00 p.m. to 5:00 pm. and Weekends from 10:00 a.m. to 5:00 p.m.; 7) the two lighted parks, Jane Addams and William Green parks, will be open from 3:00 p.m. to 6:00 p.m. on a Monday through Friday basis, while weekend hours will remain as 10:00 a.m. to 6:00 p.m.; and 8) both Addams and Green parks have lights that are controlled by timers.

Director Estes inquired of the PRSSC what their opinion was regarding Rogers/Anderson Park and weekday hours. Should the park be open from only 3:00 p.m. to 5:00 p.m. and lockup with lockup occurring at approximately 4:30/4:45 p.m. due to its size.

After some discussion, the PRSSC suggested that Rogers/Anderson Park hours be 3:00 p.m. to 5:00 p.m. on weekdays. Those that are used to going to the park to walk their dogs, use the track, etc. will have to adjust their schedules accordingly.

4. Report Pertaining to Holiday Decorations for Hawthorne Boulevard:

Director Estes reported the following to the PRSSC pertaining to the City's plans for decorating Hawthorne Boulevard over the holiday season: 1) the electrical plan suggested by the City's Public Works Department is not a workable plan and infrastructure to accomplish the plan is not in place; 2) as a result, the City had to devise a simpler plan; 3) some of the concerns were cost of the project, time available for the project, financing for the project and potential theft of items such as battery packs; 4) the City revised its decorating plan to include the following: a) decorate the four monument signs in the City with lighted Garland and Red Velvet bows and change the color of the up lights at the monuments to holiday seasonal colors such as red and green; 5) run hard wiring and conduit from the electrical boxes to newly installed outlets to nearby Palm Trees at the two monument signs at Hawthorne Boulevard North and South; 6) wrap each Palm Tree with multiple strands of warm white (gold) LED string lights; 7) decorate Palm Trees near the

Manhattan Beach Boulevard west monument sign; 8) change the color of the up lights at both monument signs on Manhattan Beach Boulevard to holiday seasonal lighting such as red and green lighting; and 9) decorate the roof lines at City Hall, Community Center and Public Works building with larger LED string lights.

Taking into consideration the electrical equipment and related installation and lights being purchased, it is projected that the cost for the project will be in the neighborhood of \$7,000.00.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

No items.

H. ITEMS FROM COMMISSIONERS

None submitted.

I. SPECIAL EVENTS UPDATE

5. Status of 2020 Angel Tree Lighting Special Event Program:

Director Estes reported to the PRSSC that an item will be on the City Council agenda for November 2, 2020, suggesting that the Angel Tree Lighting program is cancelled for 2020 due to the COVID-19 pandemic. Staff has discussed putting together some type of virtual event highlighting the countdown portion of the event or simply inviting the community to visit the Civic Center for photo ops and other types of visits.

6. Status of Santa Sleigh Special Event Program:

Director Estes reported to the PRSSC that an item will be on the City Council agenda for November 2, 2020, suggesting that the Santa Sleigh program is cancelled for 2020 due to the COVID-19 pandemic. For the record, City staff has discussed this program with the leadership of the South Bay 25 Club and the club is on board with cancelling this event for 2020. However, the club will discuss putting together a short and sweet holiday message from Santa Claus to be aired through various outreach platforms.

J. MISCELLANEOUS

7. Individual Comments from Commissioners:

One commissioner commented that she is looking forward to the time at which the PRSSC can starting meeting in person again.

One commissioner commented that she was very pleased with the new park hours.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- 1. Potential Donation to Lawndale Council PTA Holiday Baskets Program, January 11, 2021**
- 2. Proposition 68 Grant Status Report**
- 3. Status of December 28, 2020 Regularly Scheduled Meeting**

L. ADJOURNMENT

Chairperson Woods adjourned the meeting at 8:00 p.m. to a regularly scheduled meeting to be held on Monday, November 9th, 2020, via the Cisco WebEx teleconferencing platform.

Daniel Woods, Chairperson

Attest:

Mike Estes, Director of Community Services