



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – JUNE 8th, 2020**

A. CALL TO ORDER AND ROLL CALL

Chairperson Harbison called the meeting to order at 7:04 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Daniel Woods, Chairperson
Shirley Rudolph, Commissioner
Madonna Sitka, Commissioner
Erica Harbison, Commissioner

Members Absent: Christina Carroll, Vice Chairperson

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Chairperson Woods led the commissioners and those in attendance in the flag salute.

C. APPROVAL OF JUNE 8th, 2020 MINUTES

Commissioner Rudolph made a motion, seconded by Commissioner Sitka, to approve the minutes of June 8th, 2020 as written.

Motion carries 4–0 (Commissioner Carroll absent)

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Inaugural Lawndale Music Festival:

Director Estes reported to the PRSSC that there will be an agenda item for the June 15th City Council meeting at which staff will recommend the postponement of the Inaugural Lawndale Music Festival scheduled for Saturday, July 18th, 2020. In addition, staff will recommend that the event is rescheduled to Sunday, September 13th, 2020 to follow the 8th Annual Lawndale Blues Festival.

2. Modifications to City Operations Due to COVID-19 Pandemic:

Director Estes reported to the PRSSC that in March when bands were being recruited to play at the event that it was possible that this pandemic could get worse. Therefore, staff asked each band leader if they were available to play on Sunday, September 13th, 2020, the day after the 8th Annual Lawndale Blues Festival and make it a two-day festival. At the time, three of the four bands confirmed they were available to perform on that date, if necessary.

3. FY 2020-21 General Fund Budget:

Director Estes informed the PRSSC that the Fiscal Year 2020-21 Budget was discussed in detail at the June 1st, 2020 City Council meeting. This year, the City had a five-person budget sub-committee, which included two City Councilmembers, that gathered for a number of meetings at which the City's revenue and prior year's spending habits were reviewed. The sub-committee was instrumental in making budget recommendations to the full City Council. On Wednesday, June 3rd, 2020, after some lengthy discussions, the City Council approved a balanced FY 2020-21 General Fund Budget at a special meeting held via Cisco Webex teleconferencing platform.

4. Potential Expenditure, Lawndale Care Package Program:

Director Estes gave the PRSSC a brief history of the Lawndale Care Package Program which is a community program that was developed in March with the goal of providing care packages to those in the community in need of food and other essential items. In April, the City, partnering with Restoration Life Church and Pastor Eddie Vargas, began soliciting donations for the program and ended up collecting approximately \$7,600.00 to be used to purchase food and essential items for the program. In addition to the donation money collected, Restoration Life Church was able to secure additional donations from a number of their donors. On May 8th, the City and Restoration Life Church distributed care packages to 281 families in need. Each care package included two healthy bags of food and essential items valued at approximately \$45.00 each. In total, 562 bags of perishable, non-perishable and essential items were distributed on a drive up, pickup and go basis.

After introducing the program to the PRSSC, Director Estes asked the PRSSC if they would be interested in donating to the program for a second event scheduled to take place on Friday, June 26th. Director Estes further explained that this second distribution event will be focused on Lawndale seniors first and foremost which includes a list of approximately 150 seniors in Lawndale in which care packages will be delivered to their homes on June 26th. Any number of care packages above 150 will be distributed at the church on a drive up pick up and go basis. The City and the church are putting together a minimum of 200 care packages for the June 26th Lawndale Care Package Program.

After some discussion, the PRSSC expressed a desire to donate \$5,000.00 from the PRSSC Fireworks Trust Fund account to the Lawndale Care Package Program.

Director Estes informed the PRSSC that he would provide a purchasing resolution at the June 22nd, 2020, regularly scheduled teleconference call meeting for potential approval by the PRSSC on June 22nd.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

No report.

H. ITEMS FROM COMMISSIONERS

None submitted.

I. SPECIAL EVENTS UPDATE

No report.

J. MISCELLANEOUS

1. Individual Comments from Commissioners:

There were no comments by any of the PRSSC members.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

None submitted.

L. ADJOURNMENT

Chairperson Harbison adjourned the meeting at 7:45 p.m. to a regularly scheduled meeting to be held on Monday, June 22nd, 2020, via the Cisco WebEx teleconferencing platform.

Daniel Woods, Chairperson

Attest:

Mike Estes, Director of Community Services