



AGENDA
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
MONDAY, SEPTEMBER 14th, 2020 – 7:00 P.M.
CISCO WEBEX CONFERENCE CALL – NO PHYSICAL MEETING LOCATION

Consistent with Executive Orders No. 25-20 and No. No-29-20 from the Executive Department of the State of California and the Los Angeles County Health Official's "Safer at Home" Order, this Parks, Recreation and Social Services Commission meeting will not be physically open to the public. Therefore, the Parks, Recreation and Social Services Commission will be teleconferencing into the meeting via Cisco WebEx Communications.

How to participate in the Meeting:

1. From a landline or mobile device, dial (408) 418-9388
2. When prompted, enter the following Access Code: **146 723 4700#**
3. When prompted, for the Attendee ID, press # to bypass this step.
4. Once you are on the call, please mute your device from the Webex Conference Call window.

How to submit Public Comment via Conference Call:

1. If you would like to comment during the meeting, public comment will be accepted during **Item E, Items From Citizens** regarding Parks, Recreation and Social Services Commission issues.
2. Public comment during **Item E, Items From Citizens** is limited to three (3) minutes per speaker. You will receive a prompt at the two and a half minute, or 30 seconds remaining mark, as well as at the two minutes fifty second (2:50) mark, or ten (10) seconds remaining mark. At the three-minute (3:00) mark, your public comment period will end at which time you should mute your device. Those not muting their device at the three-minute (3:00) mark will be given a reasonable amount of time to complete their public comments. Those not completing their public comment period within a reasonable amount of time will be muted by staff.

How to submit Public Comment via Email:

Members of the public may provide public comment by sending comments to the Meeting Clerk via email at mestes@lawndalecity.org. Please submit your written comments up to no less than one (1) hour before the start of the meeting, or 6:00 p.m. on Monday, September 14th, 2020. Email comments must identify the agenda item title and/or item number (e.g. Item F1) in the subject line of the email. Electronic comments shall be limited to a maximum of 500 words.

Copies of this Agenda packet may be obtained on the City Website located at <http://www.lawndalecity.org/html/depthhtml/cclerk/PRSSCAgendasMinutes.htm>. For further questions, please contact Mike Estes, Director of Community Services at mestes@lawndalecity.org, or via telephone at (310) 973-3272 for general questions or for clarification regarding individual agenda items.

This agenda is subject to revision up to 72 hours before the meeting. Hard copies of this agenda and written documentation related to each agenda item may be obtained prior to the meeting at the Lawndale Community Center located at 14700 Burin Avenue.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **FLAG SALUTE**
- C. **APPROVAL OF AUGUST 10, 2020 MINUTES**
- D. **PRESENTATIONS**
None scheduled.
- E. **ITEMS FROM CITIZENS**
- F. **ITEMS FROM COMMUNITY SERVICES STAFF**
 - 1. **School District-owned Park Hours for the Fall**
(A report from the Community Services Department)
 - 2. **Modifications to Harold E. Hofmann Community Center Energy Usage**
(A report from the Community Services Department)
 - 3. **Discussion Pertaining to Holiday Decorations for 2020**
(A report from the Community Services Department)
- G. **PARK IMPROVEMENT AND FACILITIES UPDATE**
 - 4. **Potential Parks Security Camera Replacement Project**
(A report from the Community Services Department)
- H. **ITEMS FROM COMMISSIONERS**
None submitted.
- I. **SPECIAL EVENTS UPDATE**
 - 5. **Annual Halloween Haunt Special Event Program, October 31st, 2020**
(A report from the Community Services Department)
(Please see attachment #1, Los Angeles County Halloween Guidance)
 - 6. **Annual Angel Tree Lighting Event, December 4th, 2020**
(A report from the Community Services Department)
- J. **MISCELLANEOUS**
 - 7. **Individual Comments from Commissioners**
- K. **AGENDA ITEMS FOR FUTURE REGULARLY SCHEDULED MEETINGS**
None.
- L. **ADJOURNMENT**

The Parks, Recreation and Social Services Commission will adjourn to its next regularly scheduled meeting on Monday, August 10, 2020, to be held via Cisco WebEx conference call platform.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the Lawndale Parks, Recreation and Social Services Commission to be held on Monday, September 14, 2020, was posted not less than 72 hours prior to the meeting.

Handwritten signature of Mike Estes and the date 9-10-20.

Mike Estes, Director of Community Services



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – AUGUST 10, 2020**

A. CALL TO ORDER AND ROLL CALL

Chairperson Woods called the WebEx hosted virtual meeting to order at 7:00 p.m.

Members Present: Daniel Woods, Chairperson
Christina Carroll, Vice Chairperson
Shirley Rudolph, Commissioner
Madonna Sitka, Commissioner
Erica Harbison, Commissioner

Members Absent: None

Others Present: Mike Estes, Director of Community Services

B. FLAG SALUTE

Commissioner Sitka led the commissioners and those in attendance in the flag salute.

C. APPROVAL OF JULY 27th, 2020 MINUTES

Vice Chairperson Carroll made a motion, seconded by Commissioner Harbison, to approve the minutes of July 27th, 2020 as written.

Motion carries 5–0

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Proposition 68, Parks and Water Bond of 2018 Per Capita Grant Opportunity:

Director Estes reported the following to the PRSSC pertaining Proposition 68, Parks and Water Bond Act of 2018 grant opportunity: 1) the per capita grant program has made \$113,000,000.00 available for this particular grant; 2) the funding has been divided equally amongst 635 entities in the state; 3) each participating agency has been awarded \$177,952.00 for use on eligible projects; 4) there is a three year project completion timeline; 5) City Council action will be

required via an approved State resolution affirming many of the grant details; and 6) such resolution will go before City Council for approval at the second meeting in September or first meeting in October.

2. Los Angeles County Measure A Grant Opportunities:

Director Estes reported the following regarding Los Angeles County Measure A grant opportunities available to the City: 1) the City has approximately \$320,000.00 available for eligible projects; 2) the City receives annual allocation each September equaling approximately \$165,000.00 per year; 3) the City is going after Proposition 68 grant funds first as those funds have project deadlines as opposed to the Los Angeles County Measure A Annual Allocations grant funding; and 4) Measure A has no sunset and Annual Allocations grant funding does not have any such deadlines; however, funds must be spent within five years of receipt.

3. Potential Proposition A and Measure A Grant Projects:

Director Estes reported the following to the PRSSC pertaining to future eligible grant projects to be completed by the City: 1) the potential project list was shared with the PRSSC members; 2) each project on the list was reviewed with the PRSSC and the goals and purposes of each project was reviewed with the PRSSC; 3) the PRSSC members were encouraged to provide input and/or make project suggestions; 4) each project has been confirmed as eligible; and 5) those projects not being selected as Proposition 68 projects can be completed with Los Angeles County Measure A funding.

There were no additional comments; however, the PRSSC showed favor in the suggested projects and are excited to see changes to the parks that benefit the community. One commissioner mentioned that he is in favor of “smart” spending.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

No items.

H. ITEMS FROM COMMISSIONERS

None submitted.

I. SPECIAL EVENTS UPDATE

No Items.

J. MISCELLANEOUS

4. Individual Comments from Commissioners:

One commissioner inquired if the PRSSC could make project suggestions. Director Estes responded in the positive and encouraged park project ideas that could go onto a list for future consideration if eligible.

A second commissioner mentioned that park repair and replacement items are very important.

Additional discussions revealed that each of the PRSSC members are very much in favor of the staff recommendation to move forward with the City Parks Security Camera Replacement Project.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

None.

L. ADJOURNMENT

Chairperson Woods adjourned the meeting at 7:57 p.m. to a regularly scheduled meeting to be held on Monday, September 14th, 2020, via the Cisco WebEx teleconferencing platform.

Daniel Woods, Chairperson

Attest:

Mike Estes, Director of Community Services

Novel Coronavirus (COVID-19)

Los Angeles County Department of Public Health Guidance for Celebrating Halloween

As fall approaches families start to plan for the upcoming holiday season beginning with Halloween. Since some of the traditional ways in which this holiday is celebrated does not allow you to minimize contact with non-household members, it is important to plan early and identify safer alternatives. The Los Angeles County Department of Public Health would like to share information on how to take part in this holiday in a manner that reduces the risk of spreading COVID-19. Since some of the traditional ways in which this holiday is celebrated are not permitted this year, consider some safer alternatives that are listed below.

Halloween Activities:

Not Permitted (gatherings and events are not currently allowed under the Health Officer Order)

- Halloween gatherings, events or parties with non-household members are not permitted even if they are conducted outdoors.
- Carnivals, festivals, live entertainment, and haunted house attractions are not allowed.

Not Recommended

- Door to door trick or treating is not recommended because it can be very difficult to maintain proper social distancing on porches and at front doors, ensure that everyone answering or coming to the door is appropriately masked to prevent disease spread, and because sharing food is risky.
- "Trunk or treating" where children go from car to car instead of door to door to receive treats is also not recommended, particularly when part of Halloween events, since it is difficult to avoid crowding and sharing food.

Permitted and Recommended

- Online parties/contests (e.g. costume or pumpkin carving)
- Car parades that comply with public health guidance for vehicle based parades including:
 - a. Drive by events or contests where individuals dress up or decorate their vehicles and drive by "judges" that are appropriately physically distanced.
 - b. Drive through events where individuals remain in their vehicles and drive through an area with Halloween displays.
 - c. Drive in events where individuals can receive a treat bag (limited to commercially packaged non-perishable treats) or take away item from an organizer while the participants remain in their vehicle.
- Halloween movie nights at drive in theaters (must comply with the public health drive in movie theater guidance).
- Halloween themed meals at outdoor restaurants (must comply with the restaurant protocol).
- Halloween themed art installations at an outdoor museum (must comply with the public health museum guidance.)
- Dressing up homes and yards with Halloween themed decorations.

