

**MINUTES OF THE
LAWDALE CITY COUNCIL ADJOURNED MEETING
May 14, 2018**

- A. **CALL TO ORDER AND ROLL CALL** – Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Daniel Reid, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Bernadette Suarez

Councilmembers Absent: None

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Stephen N. Mandoki, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Lieutenant John Burcher, Acting Public Works Director/City Engineer Miguel Alvarez, Finance Director Kenneth Louie, Community Development Director Sean Moore, Assistant to the City Manager/Human Resources Director Raylette Felton, Community Services Director Mike Estes, Maria R. Guerra, Deputy City Clerk and approximately 2 audience members

- B. **CEREMONIALS** – Mayor Pro Tem Reid led the flag salute.

- C. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** – None

- D. **COMMENTS FROM COUNCIL** – None

- E. **ADMINISTRATION**

2018-2019 Budget Workshop. City Manager Steve Mandoki provided the introduction. There are certain unavoidable increases such as the Sheriff's law enforcement contract, PERS buy down issues, and Clean Water mandates, which are presented along with the general operating expenses in the budget. He reviewed previously discussed reductions, as directed by the City Council, which have been included to present a balanced budget.

Finance Director Ken Louie displayed a PowerPoint Presentation detailing the proposed 2018-2019 Fiscal Year budget. The major fiscal issues are the Sheriff contract increases, the MS-4 Permits, and the pension pay down. The proposed budget is balanced, due to one-time adjustments in revenues and expenditures, however, the long-term forecast may be impacted by the Sheriff's law enforcement contract increases, and does not take into consideration any outcome from the November ballot measure.

Adjustments made to revenues reflect upward trends in property tax, sales tax (20% of which in Lawndale comes from fuel stations rather than retail), prepaid mobile telephone service, transient occupancy tax, and the motor vehicle fee. Downward trends are reflected in adjustments to the utility users tax, primarily due to bundling and drops in consumer bills.

Possible additional revenue, which was not included in the proposed budget, may come from the sale of the Hawthorne/Manhattan property and the JAG Grant funding, which has currently been delayed. Adjustments to expenditures include the Sheriff's contract and the PERS Liability pay down. Slight decreases are included in the City's Liability and Workers Compensation costs.

Departmental budgets were briefly reviewed including the City Council Division (no change, slight increase in cost of supplies), City Attorney (no change), City Clerk (current vacancy, budgeted mid-range, increase for November election), City Manager (no change), Administrative Services (small increase for tuition reimbursement), Cable Television (decreased due to cut of filing high school sports, increase for camera platform), Finance Department (ballot measure), Public Safety (increase in Sheriff's contract), Municipal Services (vacancy in Director position), and Public Works (Capital Improvement Plan, and SB 1 funding for street rehabilitation),

Mayor Pullen-Miles inquired as to the status of funds related to SB 1 if the protective measure does not pass. Finance Director Louie noted the funds will be removed from the budget with no further impact.

The remaining Department budgets were reviewed including Community Development/Planning Division, Community Development/Redevelopment (bond payments only), Community Services (all programs fully budgeted this year, looking to bring in AYSO to expand soccer program, small reduction in staff going toward former soccer program, crossing guards are fully funded), and the Capital Improvement Plan.

City Manager Mandoki noted the City will continue to review operations and the long-range forecast for the budget and may return to the City Council with adjustment recommendations, if necessary.

Councilmember Osborne stated the State of California will need to look at revenue generating mechanisms for local governments, as all local cities are facing revenue shortfalls.

Mayor Pullen-Miles opened public comments.

- Pam London suggested consideration of not hiring another Director. She preferred the funds be allocated to Code Enforcement, as that service is much needed.

Mayor Pullen-Miles closed public comments.

City Manager Mandoki confirmed the proposed budget includes funding for the Director position and, per the direction of the City Council, staff is reviewing three proposals from firms to perform the City-wide fiscal analysis.

In response to Councilmember Kearney, Finance Director Louie noted there are no "wish list" items this year; all the proposed items are included in the budget. Councilmember Kearney expressed concerns with funding of the Public Works message board, as employees have not received Cost of Living Adjustments for a significant period. Discussion ensued regarding the need for the message board related to various traffic uses and the age of the current message board. There is a cost associated with maintaining the board. The board is utilized for internal service use, not for contractors.

City Manager Mandoki reported staff will return to the City Council within the next few meetings with updates related to negotiations with the City's bargaining groups. Mayor Pro Tem Reid requested costs related to maintenance versus replacement of various items such as the message board.

Councilmember Suarez inquired as to the costs of the upcoming election. Deputy City Clerk Guerra reported the estimate for the election is provided from the Los Angeles County Clerk's Office and is approximately \$20,000 less than the previous election. Councilmember Suarez thanked City staff for their hard work in putting the balanced budget together.

Mayor Pullen-Miles thanked the City staff for their hard work in providing a balanced budget.

City Manager Mandoki confirmed there were no additions or deletions from the City Council as a result of the budget presentation, and the budget will be presented, as reviewed, at an upcoming meeting. If any matters come in up in the interim, City staff will present them to the City Council at a meeting prior to their final adoption of the budget.


There was no further action taken on this item.

F. ITEMS FROM COUNCILMEMBERS

- Mayor Pullen-Miles announced the upcoming Metro Green line extension community meeting Tuesday, May 22, 2018, 6:00 p.m. at Jane Adams Middle School. This is a Metro meeting, not a City meeting, and public comments will be allowed.

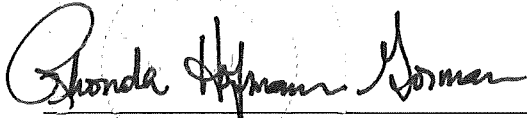
G. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 7:03 p.m.



Robert Pullen-Miles, Mayor

ATTEST:



Rhonda Hofmann Gorman, City Clerk

Approved: 6/4/18