

**MINUTES OF THE  
LAWNDALE CITY COUNCIL REGULAR MEETING  
July 20, 2020**

**A. CALL TO ORDER AND ROLL CALL**

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Lieutenant Chris Lio, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, and Interim Public Works Director Kahono Oei.

**B. CEREMONIALS**

Councilmember Mayor Pro Tem Bernadette Suarez led the flag salute.

**C. PUBLIC SAFETY REPORT**

Lieutenant Chris Lio summarized recent law enforcement activities.

**D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

- Randall Abram, Resident, spoke about the fireworks on 4<sup>th</sup> of July in the City and the increase in COVID-19 cases in the City.
- Pam London, Resident, had various follow up inquiries pertaining to "Project Roomkey" hotels. Ms. London also spoke about the number of citations given on 4<sup>th</sup> of July compared to the number of calls to the Sheriff's Department.

**COMMENTS FROM COUNCIL**

The City Council and staff responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

**E. CONSENT CALENDAR**

**1. Consideration of a Claim Against the City**

Recommendation: that the City Council reject Anne E. McInnis' claim and instruct staff to process the appropriate correspondence to the claimant.

2. **Quarterly Investment Report for the Quarter Ended June 30, 2020**  
Recommendation: that the City Council receive and file the Quarterly Investment Report for the quarter ended June 30, 2020.
3. **Program Supplement Agreement No. U95 for Project Number LRSPL-5360 (015) for the Preparation of the Local Road Safety Plan Study**  
Recommendation: that the City Council (a) adopt Resolution No. CC-2007-041, approving Program Supplement Agreement No. U95 for Project Number LRSPL-5360(015) for the Preparation of the Local Road Safety Plan Study; and (b) authorize the City Manager and City Engineer to execute Program Supplement Agreements, other documents, certifications, and related approvals for Caltrans administered projects.
4. **Accounts Payable Register**  
Recommendation: that the City Council adopt Resolution No. CC-2007-039, authorizing the payment of certain claims and demands in the amount of \$858,922.39.
5. **Minutes of the Lawndale City Council Regular Meeting – July 6, 2020**  
Recommendation: that the City Council approve.
6. **Minutes of the Lawndale City Council Special Meeting – July 8, 2020**  
Recommendation: that the City Council approve.

Mayor Pro Tem Bernadette Suarez inquired about agenda item number 3 and the roadway safety plan. Interim Public Works Director Kahono Oei responded accordingly.

**A motion by Councilmember Kearney to approve the consent calendar was seconded by Councilmember Reid and carried by a vote of 5-0.**

**F. ADMINISTRATION**

7. **Cancellation of the 8<sup>th</sup> Annual Lawndale Blues Festival**  
Recommendation: that the City Council cancel the 8<sup>th</sup> Annual Lawndale Blues Festival scheduled for September 12, 2020 at Jane Addams Park.

Community Services Director Mike Estes, reported on the proposed cancellation of 8<sup>th</sup> Annual Lawndale Blues Festival scheduled for September 12, 2020 at Jane Addams Park.

Councilmember Osborne inquired if all City events through the end of the year should be cancelled and what amount of savings would that provide.

City Manager Kevin M. Chun responded the City has taken a step-by-step approach to cancelling the annual community events and he will put an analysis together to update Council on the events budget savings.

**The Council reached a unanimous consensus to cancel the 8<sup>th</sup> Annual Lawndale Blues Festival scheduled for September 12, 2020 at Jane Addams Park.**

**8. Updated Citywide Records Retention Schedules**

Recommendation: that the City Council adopt Resolution No. CC-2007-040, approving and adopting an updated Citywide Records Retention Schedules and Updated City Council Policy No.77-04.

Assistant City Clerk Matthew Ceballos reported on the proposed update to the Citywide Records Retention Schedules and Updated City Council Policy No.77-04.

**A motion by Councilmember Kearney to adopt Resolution No. CC-2007-040, approving and adopting an updated Citywide Records Retention Schedules and Updated City Council Policy No.77-04 was seconded by Mayo Pro Tem Suarez and carried by a vote of 5-0.**

**9. Purchase and Sale Agreement for a strip of property at 16525 Prairie Avenue**

Recommendation: that the City Council (a) approve the Purchase and Sale Agreement for a strip of property at 16525 Prairie Avenue; (b) authorize the Mayor to execute said agreement after all code enforcement violations at 16525 Prairie Avenue have been resolved; and (c) authorize staff undertake all actions necessary to complete the transaction.

Interim Public Works Director Kahono Oei reported on the proposed Purchase and Sale Agreement for a strip of property at 16525 Prairie Avenue.

Councilmember Kearney inquired on the outstanding permits for the repairs done inside and out of the property before completing the sale.

Community Development Director Sean Moore responded his department has been working with the property owners for a year to complete the permits and the sale will include a restrictive use covenant.

Mayor Pullen-Miles inquired if there's an opportunity for the City to use the parcel, Community Development Director Sean Moore responded he and staff were not able verify why the City owned that area of land. Councilmember Osborne added that he believed the purpose of owning the land portion was to possibly expand the 405 freeway during the year 1962 or prior.

**A motion by Councilmember Reid to approve the Purchase and Sale Agreement for a strip of property at 16525 Prairie Avenue, authorize the Mayor to execute said agreement after all code enforcement violations at 16525 Prairie Avenue have been resolved, and authorize staff undertake all actions necessary to complete the transaction was seconded by Councilmember Kearney and carried by a vote of 5-0.**

**G. CITY MANAGER'S REPORT**

City Manager Kevin Chun provided clarification of a potential one month extension of "Project Roomkey" between Los Angeles County and Best Western Plus South Bay Hotel.

**H. ITEMS FROM CITY COUNCILMEMBERS**

**10. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

Councilmember Osborne had nothing to report.

Councilmember Reid attended a meeting with the City's Central Management Team.

Councilmember Kearney attended a meeting with the City's Central Management Team and inquired if the hotels participating in "Project Roomkey" have requested the transient occupancy taxes due to be extended. Finance Director Marla Pendleton responded they have contacted her with the request to have the tax payment extended and she informed them it is due on the due date and they would have to come before the Council to request an extension.

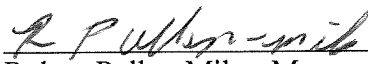
Mayor Pro Tem Suarez inquired if outdoor dining fees may be waived, Community Development Director Sean Moore responded there are no fees associated with temporary outdoor dining permits and that his department has been assisting businesses.

Mayor Pullen-Miles inquired if there's a possibility for other businesses to work outdoors and Community Development Director Sean Moore responded accordingly. Mayor Pullen-Miles attended the general Sanitation District of Los Angeles and League of Cities zoom meetings.


**I. ADJOURNMENT**

Councilmember Osborne recommended adjourning the meeting in memory of Keith Krotzer, a Lawndale resident who had recently passed away, he went on to briefly speak about Mr. Krotzer.

There being no further business to conduct, the Mayor adjourned the meeting in memoriam of Keith Krotzer at 7:20 p.m.

  
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Robert Pullen-Miles, Mayor

ATTEST:

  
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for Rhonda Hofmann Gorman, City Clerk

Approved: 8/3/2020