

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
July 6, 2020**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, and Interim Public Works Director Kahono Oei.

B. CEREMONIALS

Councilmember Daniel Reid led the flag salute.

C. PUBLIC SAFETY REPORT

Captain Allen summarized recent law enforcement activities.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

- Randall Abram, Resident, spoke about the fireworks on 4th of July in Lawndale neighborhoods.
- Pam London, Resident, expressed concern for the health and well-being of City Staff around "Project Roomkey", shared her encounter with fireworks on her street and calls to the Sheriff's Department on 4th of July holiday.

E. COMMENTS FROM COUNCIL

The City Council responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

F. CONSENT CALENDAR

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.

2. **Plans and Specifications for the Inglewood Ave. Street Improvement Project Phase 1 from Marine Ave. to Manhattan Beach Blvd.**
Recommendation: that the City Council (a) approve the project plans and specifications; and (b) authorize staff to solicit bids for construction contract.
3. **Los Angeles County Metro, National Transit Database MOU, FY 2016-17 and FY 2017-18**
Recommendation: that the City Council (a) approve both Memorandums of Understanding for FY 2016-17 and 2017-18 with the Los Angeles County Metropolitan Transportation Authority to accept \$68,627.00 of Proposition A eligible local return funds; and (b) authorize the Mayor or City Manager to execute the MOUs on behalf of the City.
4. **Senior Congregate Meals and Senior Case Management Services Agreements**
Recommendation: that the City Council approve the Contract Services Agreements between the City of Lawndale and the City of Gardena for both the Congregate Meals Program and the Senior Case Management agreements for a three year term beginning retroactively on July 1, 2020 and extending through June 30,2023.
5. **Professional Services Agreement with Michael Baker International (MBI) for CDBG Administration and Labor Compliance Services**
Recommendation: that the City Council approve the Contract Service Agreement with Michael Baker International (MBI) for CDBG Administration and Labor Compliance Services, for a not-to-exceed total amount of \$49,327 for Fiscal Year 2020-2021.
6. **Accounts Payable Register**
Recommendation: that the City Council adopts Resolution No. CC-2007-037 authorizing the payment of certain claims and demands in the amount of \$914,988.17.
7. **Minutes of the Lawndale City Council Regular Meeting – June 15, 2020**
Recommendation: that the City Council approve.

Councilmember Kearney inquired about agenda item number 2 and 5. Staff responded accordingly.

A motion by Councilmember Reid to approve the consent calendar was seconded by Councilmember Kearney and carried by a vote of 5-0.

G. ADMINISTRATION

8. **Update on the Use of the Best Western Hotel and the Baymont Inn as a Temporary Homeless Shelter through “Project Roomkey”**
Recommendation: that the City Council receive and file this report, and provide direction to staff as appropriate.

Municipal Services Director Michael Reyes provided a report regarding the Use of the Best Western Hotel and Baymont Inn as Temporary Homeless Shelters through “Project Roomkey”.

Public Comment

Pam London, Resident, expressed her concerns about the amount of homeless individuals in Lawndale and had questions about the “Project Roomkey” present and future process.

Councilmember Kearney inquired about current visits to the “project roomkey” hotels by City staff, Municipal Services Director Michael Reyes explained that in-person visits were on hold and “check-ins” are done by phone.

Mayor Pullen-Miles inquired about the new homeless in the city, Director Reyes responded that he was unable to verify where the new homeless came from and noted that he has seen a rise in homeless individuals in Lawndale.

A motion by Councilmember Kearney to receive and file the Update on the Use of the Best Western Hotel and the Baymont Inn as a Temporary Homeless Shelter through “Project Roomkey” was seconded by Councilmember Reid and carried by a vote of 5-0.

9. South Bay Fiber Network (SBFN) Letter of Intent

Recommendation: that the City Council authorizes the City Manager to execute and submit the letter of intent to the South Bay Cities Council of Governments for participation in the South Bay Fiber Network.

Assistant City Clerk Matthew Ceballos provided a report regarding the background of the South Bay Fiber Network (SBFN) Letter of Intent and was followed by an overview report from Interim Public Works Director Kahono Oei.

A lengthy dialogue ensued between the City Council and staff regarding cost, network security, speed, and service.

A motion by Mayor Pro Tem Bernadette Suarez to approve an amended South Bay Fiber Network (SBFN) Letter of Intent, adding that the monthly service fee would not to exceed \$1,900, was seconded by Councilmember Osborne and carried by a vote of 5-0.

10. Amendment to Council Policy 102-18 – Parkway Design Policy Guidelines

Recommendation: that the City Council adopt Resolution No. CC-2007-038, amending City Council Policy No. 102-18 – Parkway Design Policy Guidelines.

Interim Public Works Director Kahono Oei reported on the proposed amendment to the Council Policy 102-18- Parkway Design Policy Guidelines.

A motion by Councilmember Reid to adopt Resolution No. CC-2007-038, amending City Council Policy No. 102-18 – Parkway Design Policy Guidelines was seconded by Councilmember Kearney and carried by a vote 5-0.

11. Award of Construction Contract to DBX, Inc., for Traffic Signal Installation and Modification Projects at Manhattan Beach Boulevard/Hawthorne Boulevard and Marine Avenue/Osage Avenue

Recommendation: that the City Council (a) adopt the plans, specifications and working details for Traffic Signal Installation and value engineering modification for the project

at Manhattan Beach Boulevard/Hawthorne Boulevard and Marine Avenue/Osage Avenue; (b) award construction contract in the amount of \$907,021 to DBX, Inc., for the project; (c) approve a ten (10%) contingency of \$90,702 to avoid project delays and facilitate timely project completion; and (d) approve engineering services in the amount of \$10,000 for construction support.

Interim Public Works Director Kahono Oei reported on proposed Traffic Signal Installation and Modification Project construction contract agreement with DBX, Inc.

Councilmember Osborne inquired if signal light synchronized on Osage Avenue and Freeman Avenue would be possible. Interim Public Works Director Kahono explained that will occur in future projects and timing synchronization.

Mayor Pullen-Miles and Councilmember Osborne expressed concern over the potential slowdown in traffic due to the additional traffic signals.

A motion by Councilmember Kearney to adopt the plans, specifications and working details for Traffic Signal Installation and value engineering modification for the project at Manhattan Beach Boulevard/Hawthorne Boulevard and Marine Avenue/Osage Avenue; award construction contract in the amount of \$907,021 to DBX, Inc., for the project; approve a ten (10%) contingency of \$90,702 to avoid project delays and facilitate timely project completion; and approve engineering services in the amount of \$10,000 for construction support was seconded by Mayor Robert Pullen-Miles and carried by a vote of 5-0.

12. Updating Lawndale Municipal Code Section 16.04.070 to clarify the City Engineer's Authority to Approve Final Maps

Recommendation: that the City Council approve the first reading to introduce Ordinance 1173-20, which would update Lawndale Municipal Code Section 16.04.070 to clarify the City Engineer's Authority to Approve Final Maps.

City Attorney Tiffany J. Israel reported on proposed Ordinance No. 1173-20, updating the Lawndale Municipal Code Section 16.04.070 to clarify the City Engineer's Authority to Approve Final Maps.

Mayor Pullen-Miles inquired as to why maps are presented to City Council, City Attorney Israel described they are given only as notice to Council.

Councilmember Kearney believed the process should be left as is, and maps should continue to come before City Council for transparency and notice. Mayor Pullen-Miles and Councilmember Reid concurred.

Following careful consideration, the Council came to a unanimous consensus to take no action on adopting Ordinance 1173-20, which would update Lawndale Municipal Code Section 16.04.070 to clarify the City Engineer's Authority to Approve Final Maps.

H. CITY MANAGER'S REPORT

City Manager Kevin Chun expressed thanks to the Los Angeles County Sheriff's Department for the efforts over the 4th of July holiday.

ITEMS FROM CITY COUNCILMEMBERS

13. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Osborne requested to see staff develop innovative ideas for illegal fireworks enforcements.

Councilmember Reid had nothing to report and wished everyone a great week.

Councilmember Kearney attended the CARE Package giveaway event at the Restoration Life Church in Lawndale.

Mayor Pro Tem Suarez had nothing to report.

Mayor Pullen-Miles added to Councilmembers Osborne's fireworks comment to include the firework stand organizations for additional plans of action and suggested a discussion moving forward abolishing the use of all fireworks, including safe and sane, in the City.

Mayor Pullen- Miles also attended the CARE Package food and supplies giveaway event at the Restoration Life Church in Lawndale, commended Parks, Recreation and Social Services Commission for the \$5,000 contribution and Mike Estes, Community Services Director, for coordinating the event and also followed up on the citation program discussed months ago.

I. CLOSED SESSION

Public Comment

Pam London, Resident, expressed her concerns about Closed Session Item number 15 with follow up inquiries pertaining to possible long-term use of "Project Roomkey" hotels.

At 8:07 p.m. the City Council entered into closed session.

14. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

15. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case

against Best Western Plus South Bay Hotel, Baymont Inn, and the County of Los Angeles.

16. Public Employee Performance Evaluation

The City Council will hold a closed session, pursuant to Government Code section 54957(b), to conduct an employee evaluation concerning the City Manager.

At 9:33 p.m. the City Council entered back into open session

City Attorney Tiffany Israel reported the City Council met in Closed Session to discuss the three items listed on the Closed Session agenda. The City Council was updated on both items and there was no reportable action taken.

J. ADJOURNMENT

There being no further business to conduct, the Mayor Pro Tem adjourned the meeting at 9:33 p.m.



Robert Pullen-Miles, Mayor

ATTEST:



for Rhonda Hofmann Gorman, City Clerk

Approved: 7/20/2020