

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
February 18, 2020**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:35 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember Pat Kearney, Councilmember Daniel Reid

Councilmembers Absent: Councilmember James H. Osborne

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Administrative Analyst Grace Huizar and approximately 18 audience members.

B. CEREMONIALS

Councilmember Reid led the flag salute and Pastor Bob Dobranski, The Way to God Church, provided the inspiration.

C. PUBLIC SAFETY REPORT

Captain Allen summarized recent law enforcement activities.

D. ITEMS FROM CITY CLERK

City Clerk Rhonda Hofmann Gorman provided elections information such as the new voting system in L.A. County. Listed vote center locations, the VBM drop box.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

- Gary Adams, Resident, spoke about RJ's Construction Supply and the perceived code violations he has noticed.
- Karen Millom, Resident, spoke about homeless issues near her residence.
- Jessica Romero, Lawndale Librarian, spoke about upcoming library program and events.
- Pam London, Resident, spoke about an issue with the sprinkler system on Condon Avenue near the Metro right-of-way.

- Sandra Suarez, Resident, spoke about her concerns regarding the homeless issues in Lawndale. Ms. Suarez went on to comment about Leuzinger High School retrofitting and renovating its historical buildings and the Centinela Valley Union High School District.

F. COMMENTS FROM COUNCIL

The City Council and staff responded generally to the comments, but did not request placement of any issues on a future meeting agenda, however there was a lengthy dialogue regarding homelessness in the City of Lawndale. City Manager Kevin Chun noted a presentation on homelessness would be included at the next City Council meeting.

G. CONSENT CALENDAR

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.
2. **Update to Intergovernmental Agency Board**
Recommendation: that the City Council adopt Resolution No. CC-2002-010, update to the Intergovernmental Agency Board Appointment to add City Manager Kevin M. Chun as a staff alternate for the California Joint Powers Insurance Authority, Board of Directors.
3. **Notice of Completion – Street Improvements Project Grevillea Avenue/CDBG Project No. 601966-18 and SB1 Fiscal Year 2018/2019**
Recommendation: that the City Council (a) accept the project completed by Kalban Inc., for Street Improvements Project Grevillea Avenue/CDBG Project No. 601966-18 and SB1 Fiscal Year 18/19; and (b) authorize staff to file notice of completion with the Los Angeles County Recorder's office.
4. **Metro Funding Agreement Amendment No. 3 – Inglewood Avenue Phase III Widening Project #F3112**
Recommendation: that the City Council approve Metro Funding Agreement, Amendment No. 3, between the City of Lawndale and the Los Angeles County Metropolitan Transportation Authority (Call for Projects F3112 for Phase 3).
5. **2020 Fireworks Permits**
Recommendation: that the City Council award six conditional permits to: Christian Heritage Church; Lawndale Chamber of Commerce; Lawndale Little League; Lawndale Rotary Club; Parks, Recreation and Social Services Commission; and Wesleyan Church of Lawndale.
6. **Comprehensive Annual Financial Report (CAFR) for Year Ended June 30, 2019**
Recommendation: that the City Council receive and file the report.
7. **Federally Funded Employment and Job Training – South Bay Workforce Investment Board Activities Summary**
Recommendation: that the City Council receive and file the report.

8. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2002-009, authorizing the payment of certain claims and demands in the amount of \$1,043,648.71.

9. Minutes of the Lawndale City Council Regular Meeting – February 3, 2020

Recommendation: that the City Council approve.

Councilmember Kearney requested staff to inquire as to where the Lawndale Chamber of Commerce was located.

A motion by Councilmember Kearney to approve the consent calendar was seconded by Councilmember Reid and carried by a vote of 4-0, Councilmember Osborne being absent.

H. ADMINISTRATION

10. Mid-Year Budget Update as of December 31, 2019

Recommendation: that the City Council (a) receive and file the report; and (b) approve all recommended budget adjustments as detailed in the staff report and attachments.

Director of Finance/City Treasurer Marla Pendleton reported on the proposed Mid-Year Budget Update as of December 31, 2019.

City Council provided recognition to the Finance Department for the Mid-Year Budget Update.

Mayor Pro Tem Suarez, inquired about a potential Oversight Board for Measure L funds.

A motion by Councilmember Reid to receive and file the report was seconded by Councilmember Kearney and carried by a vote of 4-0, Councilmember Osborne being absent.

Item 10 was revisited prior to the City Manager's report.

A motion by Mayor Pro Tem Suarez to approve all recommended budget adjustments as detailed in the staff report and attachments was seconded by Councilmember Kearney and carried by a vote of 4-0, Councilmember Osborne being absent.

11. McKenzie Community Gardens Regulations – Revisions to Council Policy 96-10

Recommendation: that the City Council adopt Resolution No. CC-2002-011, revising Council Policy 96-10, Regulations for McKenzie Community Garden Facility.

Community Services Director Mike Estes provided a PowerPoint presentation on the proposed McKenzie Community Gardens Regulation revisions to Council Policy 96-10.

Councilmember Reid noted the McKenzie Community Gardens were in good shape.

Mayor Pro Tem Suarez suggested categorizing the plots, Director Estes stated that categorizing has been looked into but the plots have very little turnover.

Mayor Pullen Miles spoke about the cleanup of the Community Garden and noted that the policy would be effective.

A motion by Councilmember Reid to adopt Resolution No. CC-2002-011, revising Council Policy 96-10, Regulations for McKenzie Community Garden Facility seconded by Mayor Pro Tem Suarez and carried by a vote of 4-0, Councilmember Osborne being absent.

12. Amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways - 1st Reading

Recommendation: that the City Council approve the first reading to introduce Ordinance No. 1169-20, amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways.

Administrative Analyst Grace Huizar, reported on the proposed amendment to the Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways.

A motion by Councilmember Kearney to approve the first reading to introduce Ordinance No. 1169-20, amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways, was seconded by Mayor Pullen-Miles and carried by a vote of 4-0, Councilmember Osborne being absent, following City Attorney Israel's reading of the title of Ordinance No. 1169-20.

I. CITY MANAGER'S REPORT

City Attorney Israel announced that item 10 would need to be revisited, as the item had two recommendations and only one of them was included in the motion.

City Manager Kevin Chun spoke highly about each Department and provided specific recognition the Finance Department and the Director of Finance, Marla Pendleton. He noted that the Department has maintained day-to-day operation, as well as launch large projects like the year-end audit, CAFER, and new business license system, all while being short-staffed.

Mayor Pullen-Miles also acknowledged the Director of Finance, Marla Pendleton, and the Finance Department for their hard work and effort.

J. ITEMS FROM COUNCILMEMBERS

13. Mayor/Councilmember Report of Attendance at Meetings and/or Events

Councilmember Reid had nothing to report.

Councilmember Kearney attended the Sheriff's Liability Trust Fund Oversight Committee meeting.

Mayor Pro Tem Suarez had nothing to report.

Mayor Pullen-Miles had nothing to report.


K. ADJOURNMENT

Councilmember Kearney requested the meeting be adjourned in memoriam of Ascencion "Senny" Vigil and read a brief statement.

There being no further business to conduct, the Mayor adjourned the meeting in memoriam of Ascencion "Senny" Vigil at 7:50 p.m.


Robert Pullen-Miles, Mayor

ATTEST:


Rhonda Hofmann Gorman, City Clerk

Approved: 3/2/2020