

**MINUTES OF THE  
LAWNDALE CITY COUNCIL REGULAR MEETING  
October 19, 2020**

**A. CALL TO ORDER AND ROLL CALL**

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Interim Public Works Director Lea Reis, and Senator Steven Bradford.

**B. CEREMONIALS**

Mayor Pro Tem Suarez led the flag salute.

**C. PRESENTATION**

**1. Senator Bradford's Office – Legislative Update**

Senator Steven Bradford, 35th State Senate District, provided a legislative update.

Mayor Robert Pullen-Miles spoke in favor of the Senator's Legislative Update relating to credit program for tenants and juvenile protection. City Council thanked the Senator for attending the City Council meeting and providing the update.

**D. PUBLIC SAFETY REPORT**

Captain Duane Allen summarized recent law enforcement activities from October 5<sup>th</sup> to October 18<sup>th</sup>.

**E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

- Pam London, Resident, encouraged everyone to vote and vote for women on Council, she then spoke about enforcing codes on various properties.
- Justine Torres, Lawndale Elementary School District (LES D) Employee and President of Lawndale Parent Teacher Association (PTA) school year 20/21, commended City Council on the support for the City and Community and encouraged Council to join PTA to continue to advocate for the children.

## **COMMENTS FROM COUNCIL**

The City Council responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

### **F. CONSENT CALENDAR**

2. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

Recommendation: that the City Council approve.

3. **Amending Title 17 of the Lawndale Municipal Code pertaining to the Development Standards for Accessory Dwelling Units to reflect recent changes in State Law**

Recommendation: that the City Council approve the second reading and adopt Ordinance No. 1177-20, amending Title 17 of the Lawndale Municipal Code pertaining to the Development Standards for Accessory Dwelling Units to reflect recent changes in State Law.

4. **Continuation of Emergency Condition and Approving Repairs without Notice for Bids for the Harold E. Hofmann Community Center**

Recommendation: that the City Council adopt Resolution No. CC-2010-058 extending the emergency condition established on October 5, 2020 with the approval of Resolution No. CC-2010-056.

5. **Consideration of Claim Against the City**

Recommendation: that the City Council reject the claim filed by Esaul Rosales and instruct staff to process the appropriate correspondence to the claimant.

6. **First Quarter Investment Report**

Recommendation: that the City Council receive and file the Quarterly Investment Report for the quarter ended September 30, 2020.

7. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2010-057, authorizing the payment of certain claims and demands in the amount of \$153,702.36.

8. **Minutes of the Lawndale City Council Regular Meeting – October 5, 2020**

Recommendation: that the City Council approve.

Councilmember Kearney commented on item number 7 and stated that purchases of new staff uniforms should not be made at this time.

**A motion by Councilmember Kearney to approve the consent calendar was seconded by Mayor Pro Tem Bernadette Suarez and carried by a vote of 5-0, following City Attorney Israel's reading of the title of Ordinance No. 1177-20**

**G. ADMINISTRATION**

**9. Regional Housing Needs Assessment (RHNA) Allocation Appeal**

Recommendation: that the City Council direct staff to file an appeal with the Southern California Association of Government (SCAG) regarding the Regional Housing Needs Assessment (RHNA) challenging the City's housing allocation of 2,491 units.

Community Development Director Sean Moore reported on the Regional Housing Needs Assessment (RHNA) Allocation Appeal

Councilmember Osborne spoke on the challenges for smaller cities like Lawndale and being surrounded by aerospace.

Mayor Pro Tem Suarez was pleased with the numbers for the City of Lawndale.

Mayor Pullen-Miles concurred with Councilmember Osborne and Mayor Pro Tem Suarez.

**A motion by Councilmember Reid to file an appeal with the Southern California Association of Government (SCAG) regarding the Regional Housing Needs Assessment (RHNA) challenging the City's housing allocation of 2,491 units, was seconded by Councilmember Kearney and carried by a vote of 5-0**

**10. Award Construction Contract to Sequel Contractors Inc., for the Fiscal Year 2019-2020 Annual Street Improvement Project No. 2020-5 and 2020-6**

Recommendation: that the City Council (a) award the construction contract to Sequel Contractors Inc. in the amount of \$1,276,820.00 and (b) approve a fifteen percent (15%) contingency in the amount of \$190,173.00 to cover an unforeseen field conditions and to avoid project delays and facilitate timely project completion.

City Manager Kevin M. Chun introduced Lea Reis as the new Interim Public Works Director.

Interim Public Works Director Lea Reis reported on the Construction Contract Award to Sequel Contractors Inc., for the Fiscal Year 2019-2020 Annual Street Improvement Project No. 2020-5 and 2020-6.

Mayor Pullen-Miles inquired about the 15% contingency.

City Attorney Tiffany J. Israel responded its standard to have between 10%-20% but it's dependent on the project, therefore 15% is within.

Councilmember Kearney inquired about previous concerns the City has had with the contractor, Sequel Contractors Inc.

City Manager Kevin M. Chun responded he's not aware of any past issues with Sequel Contractors Inc. and explained he went over the bidding process with Interim Director and described the process as normal where bids were received by 5 companies, and they checked references.

Councilmember Kearney spoke about a prior lawsuit involved with previously awarded contractor, Shawnan. City Attorney Tiffany Israel added that prior the lawsuit was 17 years ago and Interim Director Kahono was updated with this information, and she continued that the lawsuit being so long ago should not affect the decision of awarding contract to a low bidder.

**A motion by Councilmember Kearney to award the construction contract to Sequel Contractors Inc. in the amount of \$1,276,820.00 and approve a fifteen percent (15%) contingency in the amount of \$190,173.00 to cover an unforeseen field conditions and to avoid project delays and facilitate timely project completion, was seconded by Mayor Pro Tem Suarez and carried by a vote of 5-0**

**11. Budget Update for the Fiscal Year Ending June 30, 2020**

Recommendation: that the City Council **approve** the budget adjustments as contained in the Budget Update for Fiscal Year Ended June 30, 2020.

Finance Director Marla Pendleton reported on the Budget Update for the Fiscal Year Ending June 30, 2020.

**A motion by Councilmember Kearney to approve the budget adjustments as contained in the Budget Update for Fiscal Year Ended June 30, 2020, was seconded by Councilmember Reid.**

**H. CITY MANAGER'S REPORT**

**12. Cancellation of Upcoming City Council Meetings**

Recommendation: that the City Council cancel the following City Council meetings: Monday, November 16, 2020; Monday, December 21, 2020; and Monday, January 4, 2021.

City Manager Kevin Chun reported on Cancellation of Upcoming City Council Meetings

Councilmember Kearney believed November 16, 2020 meeting should not be canceled.

Mayor Pullen-Miles believed either or all dates were fine.

Councilmember Reid concurred with canceling December 21, 2020 and Monday, January 4, 2021 only. Mayor Pro Tem Suarez concurred as well.

**The Council reached a unanimous consensus to cancel the following City Council meetings: Monday, December 21, 2020 and Monday, January 4, 2021**

**I. ITEMS FROM CITY COUNCILMEMBERS**

**13. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

Councilmember Osborne spoke about his life in Lawndale and shared a farewell statement by a previous Mayor, James Vigneau, from a prior issue of the Lawndalian.

Councilmember Reid appreciated Councilmember Osborne's reading of the statement. He also attended the first virtual conference from League of California Cities.

Councilmember Kearney attended the virtual conference from League of California Cities as a voting delegate.

Mayor Pro Tem Suarez had nothing to report.

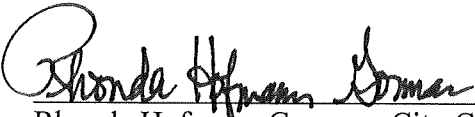
Mayor Pullen-Miles attended the L.A. County Sanitation District Board of Directors.

**J. ADJOURNMENT**

There being no further business to conduct, the Mayor adjourned the meeting at 7:44 p.m.

  
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Robert Pullen-Miles, Mayor

ATTEST:

  
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Rhonda Hofmann Gorman, City Clerk

Approved: 11/2/2020