

General Information regarding the Duties and Responsibilities of the SBWIB Board Members:

The South Bay Workforce Investment Board (SBWIB), formerly known as the South Bay Private Industry Council, is comprised of eleven (11) cities including Hawthorne, Inglewood, Gardena, Carson, Lawndale, El Segundo, Torrance, Lomita, Manhattan Beach, Redondo Beach, and Hermosa Beach which comprise the South Bay Workforce Investment Area.

Programs and services are overseen by a business-led board that represents key local industries, organized labor, economic development, and a wide variety of education, employment and training, and social services agencies. The WIB, working in partnership with local elected officials, oversees and manages workforce development activities funded by the state Workforce Innovation and Opportunity Act (WIOA) and other public and private funds sources, and establishes programs in response to the workforce needs of our sub-region of the County. Central to the SBWIB's ability to deliver services is our network of one-stop career centers, satellite centers and youth employment and training programs.

Currently, there is one Lawndale Business Private Sector vacancy on the South Bay Workforce Investment Board (SBWIB), which needs to be filled. The term of office for this seat, will take effect July 1, 2018, and will expire on June 30, 2022.

SBWIB Membership responsibilities are as follows:

- *Members serve a **four (4) year term** of office (July 1, 2018 – June 30, 2022)*
- *Provide oversight and policy guidance which will allow meeting workforce development challenges within the 11 cities that comprise our local workforce investment area*
- ***Attend quarterly board meetings** (The SBWIB's full board meets quarterly during the months of January, April, July and October on the 3rd Thursday of the month.)*
- ***Attend one quarterly standing Committee meeting** in which they are assigned.*
- *Submit Annual Statement of Economic Interest form to Board of Supervisors (Form 700)*
- *Complete Ethics Training online (Every two years)*
- ***Once a quarter present Quarterly report during public comments/communications if permitted by City Council***
- *Represent the City of Lawndale as well as the entire South Bay area in the best possible way*

On the following pages you will find the 2018 SBWIB meeting schedules, along with the previous full Board meeting minutes. In short, we would see you twice a quarter once for the full Board meeting and then during one of the standing committee meetings. Board Members also have the option of appointing an alternate to attend meetings on their behalf.

Please contact the SBWIB Assistant Sha'Ron Berry at (310) 970-7781 if you have any questions or concerns about the duties and responsibilities.

SOUTH BAY WORKFORCE INVESTMENT BOARD

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250
 (2 blocks South of Imperial Hwy - Entrance on 116th Street)
 Office 310-970-7700 * Fax 310-970-7711

2018 Meeting Schedule

Entity	Scheduled Dates
South Bay Workforce Investment Board Wayne Spencer, Chair Meets Quarterly on the 3 rd Thursday at 9:00 a.m.*	January 18, 2018 April 19, 2018 July 19, 2018 October 18, 2018
Executive Committee Wayne Spencer, Chair Meets Monthly on Thursdays at 10:00 a.m.*	January 11, 2018 February 15, 2018 March 15, 2018 April 12, 2018 May 17, 2018 June 14, 2018 July 12, 2018 August 16, 2018 September 20, 2018 October 11, 2018 November 15, 2018 December 13, 2018
Business, Technology and Economic Development Committee Bob Helfant, Chair Meets Quarterly on the 1 st Wednesday at 9:00 a.m.	January 3, 2018 April 4, 2018 June 27, 2018* October 3, 2018
Performance and Evaluation Committee Glenn Mitchell, Chair Meets quarterly on Tuesday's at 9:00 a.m.	February 27, 2018* May 15, 2018 August 21, 2018 November 20, 2018
One Stop Policy Committee Patricia Bennett, Chair Meets Quarterly on Wednesday's at 9:00 a.m.	February 21, 2018 May 16, 2018 August 22, 2018 November 21, 2018
Youth Development Council Committee Patricia Donaldson, Chair Meets Quarterly on the first Tuesday at 9:00 a.m.	February 6, 2018 May 1, 2018 August 7, 2018 November 6, 2018

*= Changed 3/7/18

SOUTH BAY WORKFORCE INVESTMENT BOARD
Job Training and Development Department
11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250
Office 310-970-7700; Fax 310-970-7712

Quarterly Meeting Minutes
January 18, 2018

Members Present

Wayne Spencer, Chair
Carolyn Anderson
Patricia Bennett
Linda Bradley
Billy Campbell
Ruthi Davis
Ray Diab
Patricia Donaldson
Jesus Fernandez
Fran Fulton
Sarah Gonzaga
Dr. Willie J. Hagan
(Alt. David Gamboa)
Mike Harriel
Dr. Sandra G. Horwitz
Jeffrey Jennison
(Alt. Matthew Means)
Josh LaFarga
Tamala Lewis
Marc Little
Tami Lorenzen-Fanselow
Dr. Dena Maloney
(Alt. Jose Anaya)
Gregg McClain
Glenn Mitchell
Mitch Ponce
Brian Raber
Anthony Taranto
Jane Templin
Wanza Tolliver
Dr. Lance Williams
Carolyn Woodard
(Alt. Damiana Paras)

Members Absent

Joe Ahn
Elyse Beardsley
Edward De Brito
Raj Dhillon
David Fleck
Jay Fowler
Brenda Garvin
Glenn Grindstaff
Lilian Haney
Bob Helfant
Michael Jackson
Doug Marian
Ellenmary Michel
David Noflin
Rudy Rodriguez
Kirk Rossberg
Stephany Santin
Dr. Jean Shankweiler
Nick Spampinato
Tod Sword
Roland Talton
Beatrice Williams
Kathy Wojno
Susie Yellowhorse-Jensen

Staff Present

Jan Vogel
Catherine Blaylock
Chris Cagle
Robert Chavez
Jessica Ku Kim
Lupe Gasca
Cheryll Cooks
Justina Munoz
Jemely Dorado
Gaby Goetz
Sha'Ron Berry,
Recorder

Other(s)

Eboney Anderson
Yolanda Dodd-Lyons
Charles Felix
Aurelia Friedman
Roshni Lal
Don Nakamoto
Josh Tillard-Gates
Akilah Templeton

I. CALL TO ORDER

The meeting was called to order at 9:07 a.m.

II. PUBLIC COMMENTS

None.

III. INTRODUCTION OF NEW MEMBERS – Mr. Wayne Spencer introduced and welcomed new members, alternates, and guests of the South Bay Workforce Investment Board (SBWIB).

IV. PRESENTATIONS

FCL LOGISTICS, MS. TAMI LORENZEN-FANSELOW

FCL Logistics, Inc. (FCL) President Ms. Tami Lorenzen-Fanselow informed the Committee that the organization became a U.S. Customs and Border Protection Centralized Examination Station (CES) in 2004. CES's allow Boarder Protection to conduct a more thorough examination of the freight coming unto and out of the Ports of Los Angeles and Long Beach. FCL specializes in the agriculture sector by providing refrigerated rooms to help maintain the integrity of perishable items during the examination process. FCL also has a Public Warehouse facility in the City of Carson which handles a variety of logistics needs, including warehousing, inventory management, consolidations, transloading, cross-docking, legalizing overweight loads, inspections and key personalized services. FCL Logistics' sister agency is Price Transfer which has been in business since 1959 starting with the delivery and storage of luggage from the Queen Mary. Price Transfer is also the trucking company for FCL Logistics and also serves as a U.S. Customs and Border Protection Centralized Examination Station. Ms. Lorenzen-Fanselow concluded by stating that she is proud to be a part of the South Bay Workforce Investment Board (SBWIB) and looks forward to working with everyone in the near future.

V. APPROVAL OF THE OCTOBER 19, 2017, MEETING MINUTES

Upon review, the October 19, 2017, Meeting Minutes were approved by Ms. Patricia Donaldson, seconded by Ms. Jane Templin, and unanimously approved. **Motion 1**

VI. APPROVAL OF 2ND QUARTER PROGRAM ACTIVITY REPORTS FOR PY 2017-2018

Rapid Response (RR)

Ms. Catherine Blaylock presented the following:

Rapid Response (RR) Activity Report – Eight companies received Rapid Response Services to serve the 345 employees affected by layoffs/closures from July 2017 through December 2017. Layoffs affected employees at American Apparel, Gymboree, Toyota, Auto Trader, Carlisle, L3 Communications and Penske Vehicle Services, Inc. Staff completed orientations to employees and provided information about South Bay One-Stop Center services, unemployment insurance benefits, EDD Job services, workshops, Covered CA, Keeping your Home California and financial services.

Layoff Aversion Activity (2nd Qtr. PY 2017-2018) -

Ms. Blaylock also provided the Board with an update on the SBWIB's layoff aversion efforts. Ms. Blaylock reported that the SBWIB assisted local aerospace and manufacturing companies that included Haad-Co Inspection Lab, SpaceX and Ace Clearwater Enterprises by providing current employees with Non-Destructive Testing training. The specialized training provided meets industry standards and counts toward required industry standard professional development hours. Last quarter the SBWIB's Rapid Response team also assisted Warmelin Precision Products located in the City of Hawthorne, by facilitating for their management team to be trained on the Five Why's and Five S Lean Six Methodologies in order to fulfill a contractual obligation and avoid losing the contract that would then trigger layoffs. The SBWIB addressed this need by utilizing an I-TRAIN approved training provider to deliver a one day on-site training. Ms. Blaylock informed the Board that the SBWIB assisted Global Cardio Care in the City of Inglewood with retaining an employee working in their Human Resource Department by helping the employee enroll in Loyola Marymount University's

Human Resource certification program. Ms. Blaylock concluded by informing the Board that the SBWIB will be working with training provider A-Technical College to avert laying off participants they hired from ICDC College.

Customer Satisfaction Report (2nd Qtr. PY 2017-2018) - Ms. Catherine Blaylock presented the Customer Satisfaction Results for the 2nd quarter based upon customer responses from July 2017 to December 2017. The overall level of satisfaction was rated 91% excellent and 7% as good. Ms. Blaylock noted that there was a slight increase in customers rating their level of satisfaction as excellent, with 90.8% for this quarter compared to 89.1% last quarter. This quarter a total of 1,720 Customer Satisfaction surveys were completed this quarter compared to 2,811 submissions last quarter. Pie chart illustrations of customer satisfaction results were presented; these ratings also represent a continuous high level of customer satisfaction overall in spite of the significant challenges associated with meeting customer needs.

South Bay One-Stop Business and Career Center Self-Service Monthly Report

Mr. Jan Vogel presented the One-Stop Self-Service Monthly Report. There were 50,513 individual visits through December 31, 2017, at the South Bay One Stop Business and Career Centers: Inglewood served 29,039; Gardena served 8,230; Torrance served 11,155; and Carson served 2,089.

Grant	# Enrolled	# Exited	# Employed	% Placement	Avg. Wage @ Placement
Adults (A)	350	130	112	86%	\$14.22
Youth	250	102	56	84%	N/A
Dislocated Workers (DW)	372	120	105	88%	\$23.09
STEP PWE	800	35	19	54%	\$12.90
STEP OJT Program	149	0	0	N/A	N/A
STEP GROW	92	0	0	N/A	N/A
STV TRAINING (Technical)	13	0	0	N/A	N/A
Homeless Initiative	145	2	2	100%	\$14.00
College Workstudy	197	0	0	N/A	N/A
DPSS Probation Tier I	5	0	0	0	0%
DPSS Probation Tier II	14	0	0	0	0%
DCFS ILP Program Tier I	8	0	0	0%	\$0.00
DCFS ILP Program Tier II	41	0	0	0%	\$0.00
LA County Probation	12	N/A	N/A	N/A	N/A
YOUTHBUILD	0	N/A	0	N/A	N/A
California Career Pathways	10	N/A	N/A	N/A	N/A
Family First	24	N/A	N/A	N/A	N/A
CalGRIP – ICARE	80	N/A	N/A	N/A	N/A
Summer Jobs Program	225	N/A	N/A	N/A	N/A
Passport to Success Plus	65	N/A	23	79%	N/A
LEAP2 Reentry Works	98	N/A	3	N/A	N/A
Veterans Employment Related Assistance Program (VEAP)	83	14	13	99%	\$21.06
Homeless Veterans Reintegration Program (HVRP)	26	N/A	N/A	N/A	N/A
25% WIOA DW – Pathways to Employment	435	178	155	87%	\$37.53

Upon review, the 2nd Quarter Program Activity Reports were approved by Mr. Marc Little, seconded by Mr. Josh LaFarga, and unanimously approved. **Motion 2**

VII. APPROVE 2ND QUARTER COMMITTEE MEETING REPORTS

Each Committee Member presented their Committee meeting report as a summary of the meeting minutes. Actual meeting minutes or reports were provided in the Board meeting packets for distribution to all Members in attendance.

Youth Development Council – November 1, 2017, Ms. Patricia Donaldson, Chair
Performance & Evaluation Committee – February 14, 2017, Mr. Glenn Mitchell, Chair
One-Stop Policy Committee – February 15, 2017, Ms. Patricia Bennett, Chair
Business, Technology & Economic Development Committee – January 3, 2018, Ms. Wanza Tolliver
Executive Committee – November 16, 2017 and January 11, 2018 - Mr. Wayne Spencer, Chair

A motion to approve the 2nd Quarter Committee Meeting Reports was made by Mr. Glenn Mitchell, seconded by Mr. Marc Little, and unanimously approved. **Motion 3**

VIII. ONE STOP OPERATOR UPDATE

SBWIB One-Stop Operator Mr. Don Nakamoto provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings. Mr. Nakamoto informed the Board that various presentations were provided during the partner meetings held last quarter. During one of the partner meetings an Inglewood One-Stop staff member provided training on policy and procedure updates mandated by the Los Angeles County Department of Public Social Services (DPSS). Last quarter, the partner meetings also included presentations from the Century Center for Economic Opportunity regarding the YouthBuild grant, TransCal Inc. on project labor agreements and construction apprenticeship programs and the Inglewood One-Stop Center on the parolee training and employment program. Mr. Nakamoto also reported that the career services referral form and process between partners for co-enrollment and referrals has been finalized. Mr. Nakamoto added that he is also working on creating a partner directory that will list all partner contact information, description of services and client eligibility requirements.

IX. PRESENTATION OF 2ND QUARTER SOUTH BAY ONE STOP BUSINESS AND CAREER CENTER REPORTS

Inglewood One-Stop/America's Job Center (IOS) Hawthorne, Inglewood, Lawndale, El Segundo –presented by Mr. Robert Chavez (IOS):

Mr. Robert Chavez presented a summary of events that featured the service of the South Bay One Stop-Inglewood as the workforce component:

- Mr. Chavez began by informing the Board that the Inglewood One-Stop coordinated and hosted a Veterans Enrollment Event on December 4, 2017. Over 100 veterans attended this enrollment event and were assessed and assisted with completing intake paperwork by SBWIB staff and Disabled Veterans' Outreach Program (DVOP) representatives from EDD. All veterans were assessed to determine their eligibility for the SBWIB's 25%, Veterans Employment Related Assistance Program (VEAP) and Homeless Veterans Reintegration Program (HVRP) grants. These veterans are now working, searching for employment or enrolled into classroom training. Late next month the SBWIB will be hosting another Veterans Enrollment Event.
- Mr. Chavez also reported that last quarter, the Inglewood One-Stop once again joined forces with the California Department of Corrections and Rehabilitation's Parole Department and the Employment Development Department to conduct a weeklong Career Pathways 180 Job Preparation Academy, for thirty-seven recently paroled men and women. During the Academy the parolees were provided with intensive pre-employment instruction through the SBWIB's Blueprint for Workplace Success curriculum with an emphasis on overcoming their barriers and preparing for job interviews. The participants also received information on the labor market, housing and child support services and donations of suits and business attire to help prepare them for job interviews. The weeklong Academy culminated with a graduation ceremony and a mini job fair on October 20th with employers

that included Chipotle, Jiffy Lube, the Carpenters Union and Foster Farms. As a result, 16 of the participants were hired on the spot and 6 others are enrolled in vocational training. Mr. Chavez stated that the graduation was also attended by Ms. Heather Hutt, Deputy Director of Southern California for U.S. Senator Kamala Harris and screen and television actor Danny Trejo. During the month of December the Inglewood One-Stop partnered with the City of Inglewood and donated toys to families at the Department of Parolee's Christmas luncheon.

- Mr. Chavez concluded the Inglewood One-Stop first quarter report by informing the Board that a total of 530 individuals attended the biweekly Construction and Utilities Pathways program (CUPP) Information Sessions for the period of October – December of 2017. 270 of which returned to the Inglewood One-Stop to complete assessments and career pathway counseling. Mr. Chavez stated that CUPP program participation in the second quarter has resulted in 44 direct hires and 82 job seekers being referred to a union for enrollment into a boot camp or apprenticeship training. CUPP is a construction pre-apprenticeship program that prepares individuals for upcoming construction projects, connects individuals ages 18-24 with union representatives and also assists with job placement. Mr. Chavez added that Kiewit, a contractor working on the Inglewood Stadium project recently hired 5 laborers, carpenter and iron worker apprentices through the CUPP program with hourly wages ranging from \$21.71 to \$35.85 an hour.

Gardena One-Stop/America's Job Center (GOS) – presented by Ms. Cheryl Cooks

Ms. Cheryl Cooks provided the Board with a summary of events and updates that featured the services of the Gardena One-Stop Center during the second quarter of program year 2017-2018:

- Ms. Cooks stated that the Gardena One-Stop has developed a relationship with the Los Angeles County Fire Department in order to continue boosting community and civic engagement. The Gardena One-Stop will host recruitment fairs for the Fire Department to assist them with recruiting more minority and female firefighters.
- Ms. Cooks reported that the Gardena One-Stop held 5 recruitment fairs during the second quarter to assist the following employers with their hiring needs: Oh My Burger, HR Link, Foster Farms and Chevron. Ms. Cooks added that the Gardena Center also hosted two special recruitment sessions for the California National Guard and U.S. Army last quarter.
- Ms. Cooks was enthused to report that through a partnership with Kaiser Permanente the Gardena One-Stop now has a Clothing Closet on-site for job seekers to utilize.
- Last quarter, the Gardena Business and Career Center also re-established a relationship with the Gardena Valley Chamber of Commerce. The Chamber President voiced that they are in need of clerical assistance so they will be submitting an updated Transitional Subsidized Employment (TSE) worksite agreement to the SBWIB for approval. The goal is to place 2 TSE participants at the Chamber.
- Ms. Cooks also reported that the Gardena One-Stop Business & Career Center expansion project is now complete. New Opportunities Charter School will begin hosting classes at the Center on January 22nd for adults working towards achieving their high school diploma and improving their English language communication skills.
- Ms. Cooks concluded the update by sharing a success story with the Board about a 43 year old single mother of two residing in the City of Hawthorne named Elsie. Ms. Cooks informed the Board that Elsie was eligible for the TSE program and referred through GAIN to the Gardena One-Stop for an orientation. Due to some barriers related to her previously employment history Elsie was placed at the Watts Healthcare Center for paid work experience. After 6 successful months of paid work experience, Elsie interviewed for a

Financial Analyst position with KForce. Ms. Cooks was enthused to report that Elsie secured the full-time Financial Analyst position with KForce and will be earning \$47.69 an hour.

Carson Career Center/America's Job Center (COS)–presented by Ms. Cheryl Cooks

Ms. Cooks also provided the Board with a second quarter report for the Carson Career Center. The Board was provided with the following updates:

- Ms. Cooks stated that the Carson Career Center staff are making great efforts to raise the level of efficiency and service. The Center is moving forward with transforming the Councilman Santarina's Senior Center into a fully functional resource room for Carson residents. Ms. Cooks stated that the Center will begin installing computers in the new resource room next week.
- A total of **1,124** individuals have visited the Carson Career Center during the 2nd quarter.
- **TSE – Transitional Subsidized Employment**
Ms. Cooks reported that the Carson Career Center has enrolled a total of 56 individuals in the TSE program. The goal by the end of the program year is to enroll a total of 76 individuals under this program.
- **Youth 301**
In regards to the youth program, Ms. Cooks informed the Board that the Carson Center has met 60% of the enrollment goal for the second quarter.
- **Adult 201**
The Carson Career Center met its second quarter goal of enrolling 14 job seekers into the adult program. 8 of those individuals exited with employment.
- **Dislocated Worker Program**
During the 2nd quarter 16 new participants were enrolled in the dislocated worker program. With assistance from the Carson Career Center, last quarter 16 participants secured employment.

Torrance One-Stop/America's Job Center (TOS) Lomita, Torrance, Hermosa Beach, Redondo Beach and Manhattan Beach– presented by Ms. Lupe Gasca:

- Last quarter, the Torrance One-Stop held eight positive recruitments to assist the following companies with their employment needs: Smart & Final, Stonefire Grill, Homewatch Caregivers, Polar Power, Volt, DFS and the St. Joseph Center with their employment needs. 2-3 job seekers attended the recruitment fairs resulting in 29 individuals being offered employment.
- Ms. Gasca informed the Board that the Torrance One-Stop held a Mini Manufacturing and Transportation Sector Job Fair on October 4th with employer participation from Honda, Pelican Products, Elite Staffing, VIRCO, First Transit and MST Transportation.
- Ms. Gasca reported that the Torrance Business and Career Center staff also hosted a Mini Youth Hiring event on November 16th with the following employers: Stone Fire Grill, Jersey Mike's Subs, Fallas International and People Ready who were recruiting for Nissan. The event resulted in 21 youth being hired on the spot.
- Redondo Beach Unified School District has requested for Torrance Business and Career Center staff to assist with the District's annual Career Day for students attending Redondo Union and Redondo Shores high schools. The Torrance staff will assist 50 youth with getting Blueprint certified. On Career Day, 6 employers will be onsite conducting mock interviews

to prepare youth for the SBWIB's 18th Annual Blueprint for Workplace Success Youth and Young Adults Job Fair on April 26th.

- Ms. Gasca concluded her update by reporting that the Torrance One-Stop will be hosting another Mini Manufacturing and Transportation Sector Job Fair on February 15th. The following employers have confirmed their attendance: Honda, Polar Power, Marvin Engineering, Terranea, Do&Co and 24hour Care.

X. LEGISLATIVE UPDATE

Ms. Justina Munoz provided a brief legislative update for South Bay Workforce Investment Board members.

XI. INFORMATION ITEMS AND CORRESPONDENCE.

- Mr. Jan Vogel provided the Committee with a grant update by sharing the following:
 - Recently Awarded Grants: CA Apprenticeship Initiative Pre-Apprenticeship with West Los Angeles College to expand the Aero-Flex program- \$137,500, CA Apprenticeship Initiative Pre-Apprenticeship with Southern CA Regional Occupational Center for Non Destructive Testing Pre-apprenticeship- \$100,000, Slingshot Initiative – C3 Skills Alliance Countywide care coordination training - \$429,000, Regional Grant for LA Regional Planning Unit for additional 80 Aero-Flex Pre-Apprentices - \$100,000 and Development of Specialized Registered Nurse Training - \$100,000.
 - Pending Grants: I-TRAIN Update – \$75,000, Workforce Accelerator Fund funding to expand Aero-Flex Apprenticeship model to focus on two new industries - \$450,00, Disability Employment Accelerator - \$350,000, Federal Highway Administration for pre-apprenticeship construction training- \$75,000, Supervisor Janice Hahn to enroll an additional 25 female Aero-Flex Pre-Apprentices - \$25,000 and LA County Workforce Development Board/WDACS Measure H funding - \$112,000.
 - In Development: CalVIP grant (CA Violence Intervention and Prevention) - \$500,000, DOL Apprenticeship Funds for (1) American Association of Community Colleges (AACC) and Lockheed Martin nationwide engineering apprenticeship initiative and (2) AACC and Northrop Grumman nationwide engineering apprenticeship initiative– both amounts unknown.
- SBWIB Annual Report for PY 16-17. Mr. Vogel recognized SBWIB staff members Chris Cagle, Jemely Dorado and Gabby Vicente for their fabulous work on the annual report. The Board was asked to review the annual report and notify an SBWIB staff member if they notice any corrections that need to be made.
- CWA: January 2018: Legislative Platform – 2017- 2018.
- National Skills Coalition: “FY 2018 Workforce Appropriations: Proposed levels for key federal workforce and education programs.”
- Governor’s Budget Summary Charts 2018-19.
- SBWIB Grant Update 1/17/18
- SBWIB Directive No. 17-04: “Code of Conduct and Conflict of Interest Policy.”
- California Workforce Development Board letter regarding process to certify each comprehensive AJCC in the South Bay Workforce Development Area.
- 2018 South Bay Workforce Development Board meeting schedule.
- Torrance Tribune: “Veterans Job Fair & Legal Clinic.”
- Inglewood News: “SBWIB I-CARE Scholarship Awarded to Morningside Student.”
- Lawndale Tribune: “SBWIB Hosts Teen Center’s Ninth Anniversary Celebration.”
- Hawthorne Press Tribune: “Teen Center’s Ninth Anniversary.”
- Inglewood News: “Teen Center Students Get Lesson in Distracted Driving Awareness.”

- Press Releases: "Second Group of Parolees Graduate from South Bay Workforce Investment Board Partners with Assemblymember Al Muratsuchi and State Employment Development Department to Present Veterans Job Fair and Legal Clinic," "South Bay Workforce Investment Board Presents Aero-Flex Pre-Apprentice with Certificate of Completion," "US Department of Labor Awards \$1.1 Million YouthBuild Grant to South Bay Workforce Investment Board (SBWIB) Hosts Inglewood Community and Regional Engagement Project (I-CARE) Advisory Board Meeting and Presents Scholarship to Local Youth," "South Bay Workforce Investment Board Hosts Hawthorne Teen Center Ninth Anniversary Celebration," and "AT&T rings "It Can Wait" Distracted Driving Awareness Program to the Inglewood Teen Center."

XII. APPEARANCE OF INTERESTED PARTIES/PUBLIC COMMENTS

- Aurelia Friedman, Field & Constituent Services Representative for Congressman Ted W. Lieu provided the following brief district updates:
 - Ms. Friedman informed the Board that the Third Annual Bi-Partisan, Multi-District Service Academy Day will be hosted by the Office of Congressman Lieu at the Los Angeles Air Force Base on Saturday February 10, 2018 from 1:00 p.m. – 4:00 p.m. The event is open to students in grades 6th – 11th, parents and educators. Guests will have the opportunity to learn about Service Academies from air force, military, naval, coast guard and marine personnel including parents and current Service Academies attendees. Ms. Friedman distributed flyers to the Board with the registration information.
 - Ms. Friedman also informed the Board that Congressman Lieu will be hosting a Congressional Art Competition for high school students on Saturday, April 28, 2018 from 1:00 p.m. – 3:00 p.m. at the Wallis Annenberg Center for Performing Arts.
 - Ms. Friedman stated that Congressman Ted Lieu's office can also provide federal grant support letters and/or case assistance with federal agencies.
 - Last month the House passed the Cyber Diplomacy Act which was introduced by Congressman Lieu. This act establishes a high-level Office of Cyber Issues at the Department of State, requires a public international cyberspace strategy, and creates Congressional oversight over international cyber agreements.
 - Ms. Friedman concluded by informing the Board that Congressman Lieu along with several other Congressional members released a statement opposing President Donald Trump's offshore drilling plan.
- Ms. Roshni Lal, Assistant Director of Career Development & Employer Relations at Marymount California University stated that the college is committed to preparing students to be professionals once they graduate which is why securing work experience opportunities are so important. Ms. Lal stated that she is hoping to secure internships and work based learning opportunities for Marymount students through the SBWIB. Ms. Lal added that Marymount offers various professional development programs/courses.

XIII. MEMBER INITIATIVES/ANNOUNCEMENTS/INVITATIONS

- Ms. Fran Fulton informed the Board that the City of Torrance has partnered with the Governor's Office of Business and Economic Development to host a California Competes Tax Credit Workshop on Feb 22nd from 10-11:00 a.m. at the Southern California Regional Occupational Center.
- Ms. Linda Bradley informed the Board that this has been the worst flu season in 10 years. Ms. Bradley urged those who have not done so already to go out and get a flu shot.

XIV. SUMMARY OF ACTION ITEMS

- Action Item #1: Approved the October 19, 2017, Meeting Minutes.
 Action Item #2: Approved the 2nd Quarter Program Activity Reports.
 Action Item #3: Approved the 2nd Quarter Committee Reports and action items.

XV. ADJOURNMENT

Meeting was adjourned at 10:30 a.m.

Respectfully submitted by:

Patricia Bennett, Secretary
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